



## CITY OF JOHNSTOWN

Office of the City Clerk

PO Box 160, 33-41 East Main Street

Johnstown, New York 12095

PH: (518) 736-4011 FAX: (518) 736-4032

### PERMIT REQUIREMENTS

Payment of fee does not constitute issuance of a permit. No work is to be done within the city right-of-way until you receive a copy of the permit signed by the City Clerk and City Engineer. Complete application and pay appropriate fee at the City Clerk's Office at least 24 hours prior to commencing any work. City right-of-way widths vary so if you should have any questions please contact the City Engineer's Office @ 736-4014.

1. The City of Johnstown must be named as additional insured on your insurance policy for the entire time that work is being performed.

- a. Sidewalk / Driveway / Curb Cut / Tree Removal:

Contractor or property owner shall indemnify the City of Johnstown with a policy of general liability insurance in the amount of \$300,000 for property damage and \$250,000 coverage for personal injury per occurrence and either an endorsement thereon to include the city under the coverage provided in said policy or a regular contractor's contingent liability policy naming the city as one of the insured in said policy also protecting the City of Johnstown against any claims or damages arising from performance of the work specified.

- b. Street Opening and / or Right of Way:

Upon express condition before the commencement of such work the said grantee shall furnish to the city a bond executed by the applicant and two (2) sureties approved by the mayor or a surety company authorized to do business in the state, in the penal sum of five thousand dollars (\$5,000), or such person must furnish to the city an endorsement on a liability policy of insurance on which said policy such person shall be named assured and the limits of which said policy shall be in the amount of two hundred and fifty thousand dollars (\$250,000.00) and five hundred thousand dollars (\$500,000.00) for bodily injury and three hundred thousand dollars (\$300,000.00) property damage, and which paid endorsement shall name the city as an additional assured. It is further understood that this permit is valid for thirty (30) days from date of issue.

2. Contractor or property owner agrees to indemnify the City of Johnstown for any loss incurred by the said city to any of its property resulting from performance of the work or any part thereof.
3. Barriers will be placed at each end of said work area and in front thereof, of sufficient width and height, made of suitable material to prevent pedestrian travel beneath or near the work area; but leaving a least four (4) feet in said sidewalk for pedestrian travel. Said barriers shall have a least two (2) red lanterns, one at each end, which must be kept in order and lighted at darkness.

### SIDEWALK SPECIFICATIONS

The following clarifications are offered to all contractors planning to do either sidewalk or driveway work within the City of Johnstown:

1. If a sidewalk is to be repaired or replaced, it must be constructed of concrete (per City of Johnstown specifications), and a permit must be obtained, in advance, from the City Clerk's office.
2. If the driveway pavement is removed and replaced, the sidewalk must be maintained at grade and constructed of concrete even if it had been previously covered with asphalt. If a sidewalk exists on the property, but has been previously removed through the asphalt driveway, it will be required that any missing sections of the sidewalk be replaced with be replaced with concrete at the time the driveway is replaced.
3. The only exception to the above stated policy is the case of an asphalt overlay on an existing asphalt driveway (existing pavement is not removed). If the existing sidewalk is asphalt surfaced through the driveway, it may be overlaid with asphalt pavement, in the driveway section only, as long as the sidewalk grade is maintained and no additional work is being done to any adjacent sidewalks.
4. All sidewalks must meet ADA Title II requirements. Information can be provided as needed.

### Article III. Construction and Repair of Sidewalks

§18-301. Grade to be established.

No person shall hereafter construct a new sidewalk without first making an application to the City Engineer for the purpose of establishing a grade.

§18-302. Permit prerequisite to commencing work.

- a. All persons constructing or resurfacing sidewalks shall, after the establishing of the grade and before commencing such work, inform the City Engineer the date that such work shall commence and obtain from the City Engineer a permit therefore.
- b. The city engineer shall cause a fee to be collected for construction and/or repair to a sidewalk for a flat rate of \$30.00.

§18-303. Work subject to inspection, approval of City Engineer.

Upon obtaining the permit required in §18-302, the work shall be commenced and carried on, subject to the inspection and approval of the City Engineer. Prior or new grades shall be established by the City Engineer. Grade shall be checked on form work prior to pouring concrete and again after pouring to verify conformance to established grades. Deviation from established grades in excess of plus or minus one-eighth (1/8) of an inch and deviation from established alignment in excess of one-quarter (1/4) of an inch will not be acceptable.

§18-304. Materials prescribed, specifications adopted.

All sidewalks hereafter constructed in the city shall be constructed with poured-in-place Portland Cement Concrete, in accordance with specifications hereinafter set forth. Detectable warning units must meet USDOT and ADD requirements.

§18-305. Construction resurfacing to comply with specifications.

Upon the grade being established as provided in §18-301, any person who shall construct a new sidewalk shall conform to the following for construction prescribed in this article. All sidewalks must be constructed to meet ADA Title II requirements. Information will be provided upon request. Any sidewalk not meeting ADA requirements will be removed and reconstructed to meet said requirements at the permittee's expense.

§18-306. Width of sidewalks.

When constructed pursuant to an Ordinance of the Common Council, a sidewalk to be constructed shall be of the width prescribed herein and when constructed at the instance of the property owner, the sidewalk shall be of the same width as that of the widest sidewalk on the same side of the street and in the same block but in no event shall the width exceed six (6) feet on any residential street.

§18-307. Construction or resurfacing with concrete.

- a. All sidewalks shall be constructed of 3500 P.S.I. Portland Cement Concrete of not less than four (4) inches in thickness. All concrete shall be Class "A" in accordance to New York State Department of Transportation.
- b. Concrete shall be placed in one course to the minimum of four (4) inch thickness. Wire fabrics shall be placed at mid-depth. Fabric shall be ten (10) gauge minimum cold drawn welded steel.
- c. Transverse construction joints shall extend to the full depth of the slab and be placed fifteen (15) to eighteen (18) feet apart. Joints shall be filled with five-eighths (5/8) homesote or pre-molded bituminous joint filler.
- d. The concrete surface shall be scored at intervals of four (4) to six (6) feet so that the finished walk will be marked in squares. The concrete shall be finished to produce a smooth or slightly brushed uniform surface.
- e. The concrete surface shall be scored at intervals of four (4) to six (6) feet so that the finished walk will be marked in squares. The concreted shall be finished to produce a smooth or slightly brushed uniform surface.

§18-308-312. Reserved.

§18-313. Expense of construction / resurfacing.

All sidewalks constructed, including those directed to be done by ordinances of the Common Council, as provided in the Charter of the City of Johnstown, shall be done at the expense of the owner of the abutting premises.

## Article VI. Trees and Shrubs

### §18-601. Jurisdiction, authority of City Engineer.

The city engineer shall have exclusive jurisdiction, authority, control, supervision and direction over all trees, plants and shrubs, planted or growing in or upon the public highways and public places of the city and the planting, removal, care, maintenance and protection thereof.

### §18-602. Regulations for planting, trimming and care of trees.

- a. Diameter of trunk. Trees must not be less than one inch in diameter of trunk one above the ground.
- b. Stakes. All trees from one to three inches in diameter of truck one foot above the ground must be protected and supported by three guards. When guarded with one stake only, the must be toward the prevailing wind.
- c. Location at, near intersections. No tree shall hereafter be planted at the intersection of two or more streets or within twenty feet of such intersection.
- d. Removal of stumps. In cutting down trees, the same must be removed with the root stump grubbed out when so required by the city engineer.
- e. Waterproofing cuts. All cuts above one inch in diameter must be water-proofed.
- f. Distance between trees. Trees shall hereafter be planted at least thirty feet except when a special permit is obtained from the city engineer.
- g. Clear space from curb to sidewalk. No tree shall be planted where the clear space between the curb and the sidewalk is less than three feet.
- h. Soil standards. No tree shall be planted where the soil is too poor to insure the growth of such tree unless the owner excavates a suitable hole of not less than thirty-six cubic feet and replaces the material removed with suitable loam or soil from pasture land.
- i. Distance from curb, sidewalk. No tree shall be planted nearer than one foot from the curb line or outer line of the sidewalk unless a special permit is granted by the city engineer.
- j. Type regulated. No tree shall be planted on any street except the variety selected by the engineer for that street. Varieties not allowed in the city include: poplar, box alder, bass wood, willow, evergreen, and linden.