Johnstown Planning Board

Council Chambers, City Hall

Tuesday, April 4, 2023 @ 4:00 p.m.

MINUTES

The proceedings of this meeting were recorded for the benefit of the City Clerk; because the minute are not a verbatim record of the proceedings, the written minutes are not a word-for-word transcript.

CALL MEETING TO ORDER – Peter Smith, Chairman

ATTENDANCE – Carrie M. Allen, City Clerk

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| --- | --- |
| [x] Peter Smith, Chairman | [x] Christopher Vose, City Engineer |
| [ ] Betsy Camarra | [ ] Michael Albanese, City Attorney |
| [x] Jason Mylott | [x] Code Enforcement  |
| [x] Terri G. Easterly | [x] Carrie Allen, City Clerk |
| [ ] Chandra Cotter | [x] Scott Jeffers, Liaison |

ABESENT – Betsy Camarra, Chandra Cotter, Michael Albanese

ITEM #1: Second Wind Coffee, LLC at 132 W. Main Street

* DISCUSSION

Peter Smith addressed the Board and gallery (Steven Smith, PE and Shawn Beebie were present; applicants of Second Wind Coffee) that the applicant has not provided the Code’s office with sufficient information to proceed (Code’s office was present and confirmed). Therefore the Board is not in a position to take action and will not continue with a Public Hearing or approval of the Site Plan until the Code’s Office advises the Board that they have received information required. Peter Smith asked for a Motion to table the application.

Motion – Chris Vose

Seconded – Jason Mylott

Ayes: 4

Noes: 0

Abstain: 0

Absent: 3 (Betsy Camarra, Chandra Cotter, Michael Albanese)

A Public Hearing will be scheduled once the Code’s office has received information required.

* NEGATIVE DECLARATION

Peter Smith stated the Board will not take action on SEQR until such time that applicant provides required information.

* INVOLVED AGENCIES

Fulton County Planning Board found no regional implications and offered no comment.

No communication received from DEC or DOT

APPROVE MINUTES

March 7, 2023

Motion – Jason Mylott

Seconded – Terri Easterly

Ayes: 4

Noes: 0

Abstain: 0

Absent: 3 (Betsy Camarra, Chandra Cotter, Michael Albanese)

DISCUSSION – N/A

MOTION TO ADJOURN @ 4:09 p.m.

Motion – Terri Easterly

Seconded – Chris Vose

Ayes: 4

Noes: 0

Abstain: 0

Absent: 3 (Betsy Camarra, Chandra Cotter, Michael Albanese)

Respectfully submitted

Carrie M. Allen

City Clerk