Johnstown Planning Board

Council Chambers, City Hall

Tuesday, August 7, 2018 @ 4:00 p.m.

MINUTES

The proceedings of this meeting were recorded for the benefit of the City Clerk; because the minutes are not a verbatim record of the proceedings, the written minutes are not a word-for-word transcript.

CALL MEETING TO ORDER– Peter K. Smith, Chairman

ATTENDANCE – Carrie M. Allen, City Clerk

IN ATTENDANCE:

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| --- | --- |
| Peter K. Smith, Chairman | Donald Biron, Assistant Fire Chief |
| George Nicholas | Christopher J. Vose, City Engineer |
| Jason Mylott | Carrie M. Allen, City Clerk |
| Terri G. Easterly | Kathi Iannotti, Liaison |
| Betsy Camarra |  |

ABSENT:

Michael J. Poulin, City Attorney

Bruce Heberer, Fire Chief

APPROVE MINUTES – May 8, 2018

Motion to approve – Betsy Camarra

Seconded – George Nicholas

Ayes: 6

Noes: 0

Absent: 1 - Mike Poulin

**ITEM #1: Frasier Enterprises, 131 Enterprise Road**

Site Plan Review

* Darrin Romeyn, from DM Romeyn Civil Engineering Design, PLLC was present to speak about site expansion.
* Addition of 3,318 sf, to the existing 4,418 sf building; will use the existing building area. Will push out one side of building about 40 feet, and the back of the building by 10 feet. Will maintain use of the building during most of the construction. Elevation of building will not change.
* To maintain drainage course and not interfere with the parking lot a French drain will be installed to slow down and handle discharge; storm water not an issue with project.
* 19 additional parking spaces will be created.
* Addition will be used for office space.
* Maintain existing lighting.
* A Public Hearing needs to be scheduled for September 4th; Clerk will schedule hearing and notify applicant.
* Fulton County referral is not required.

DECLARE LEAD AGENCY – environmental review

Motion – Chris Vose

Seconded – Terri Easterly

Ayes: 6

Noes: 0

Absent: Mike Poulin

DISCUSSION – Mr. Romeyn questioned why the project had to go to Public Hearing. Peter Smith said due to the most recent code revision a public hearing is required for all construction projects.

ANNOUNCEMENTS – None

MOTION TO ADJOURN – 4:09 p.m.

Motion – Betsy Camarra

Seconded – Chris Vose

Ayes: 6

Noes: 0

Absent: Mike Poulin

Respectfully submitted,

Carrie M. Allen

City Clerk