Johnstown Planning Board

Council Chambers, City Hall

Tuesday, March 1, 2022 @ 4:00 p.m.

MINUTES

The proceedings of this meeting were recorded for the benefit of the City Clerk; because the minute are not a verbatim record of the proceedings, the written minutes are not a word-for-word transcript.

CALL MEETING TO ORDER – Peter Smith, Chairman

ATTENDANCE – Carrie M. Allen, City Clerk

|  |  |
| --- | --- |
| [x] Peter Smith, Chairman | [x] Christopher Vose, City Engineer |
| [x] Betsy Camarra | [x] Michael Poulin, City Attorney |
| [x] Jason Mylott | [x] Code Enforcement – Bruce Heberer  |
| [x] Terri G. Easterly | [x] Carrie Allen, City Clerk |
| [x]  Chandra Cotter |  |

ABESENT – N/A

APPROVE MINUTES

February 1, 2022

Motion to approve – Betsy Camarra

Seconded – Chandra Cotter

Ayes: 6

Noes: 0

Abstain: 1 (Poulin)

Absent: 0

ITEM #1: STEET TOYOTA 310 N. Comrie Avenue

* SITE PLAN REVIEW

Charles Ackerbauer, PELS spoke about the project. Steet will be adding an addition on to the existing building. Will consist of 3 service bays w/ lifts. No changes to water or sewer; internal drains empty to the existing drain on Comrie Avenue. Lighting will be added for security and safety. No additional signage.

* PLANNING BOARD REVIEW

County referral is required as project is on a state highway. Clerk will forward matter to Planning Board for review.

* DECLARE LEAD AGENCY

Motion – Terri Easterly

Seconded – Chris Vose

Ayes: 7

Noes: 0

Abstain: 0

Absent: 0

Clerk will notify any involved agencies.

* PUBLIC HEARING

A Public Hearing needs to be scheduled; Clerk will advertise hearing for Tuesday, April 5, 2022 @ 4:00 p.m.

ITEM #2: COMPREHENSIVE PLAN

* Chandra led the discussion of the review of the Comprehensive Plan to make sure that it’s still going in the direction they’d like it to. Recommendations will be made to the Council for their consideration. The Comprehensive Plan is attached and made part of the meeting minutes along with a spreadsheet of the items discussed and action taken.
* Chandra will work with the Clerk to get the information out to the Council for their review, and place on Agenda for any changes that may need to be made.

MOTION TO ADJOURN @ 4:43 p.m.

Motion – Betsy Camarra

Seconded –Terri Easterly

Ayes: 7

Noes: 0

Abstain: 0

Absent: 0

Respectfully submitted

Carrie M. Allen

City Clerk