Johnstown Planning Board

Council Chambers, City Hall

Tuesday, October 4, 2022 @ 4:00 p.m.

MINUTES

The proceedings of this meeting were recorded for the benefit of the City Clerk; because the minute are not a verbatim record of the proceedings, the written minutes are not a word-for-word transcript.

CALL MEETING TO ORDER – Peter Smith, Chairman

ATTENDANCE – Carrie M. Allen, City Clerk

|  |  |
| --- | --- |
| [x] Peter Smith, Chairman | [ ] Christopher Vose, City Engineer |
| [x] Betsy Camarra | [x] Michael Poulin, City Attorney |
| [x] Jason Mylott | [x] Code Enforcement  |
| [x] Terri G. Easterly | [x] Carrie Allen, City Clerk |
| [x]  Chandra Cotter | [x] Scott Jeffers, Liaison |

ABESENT – Chris Vose

APPROVE MINUTES

September 6, 2022

Motion – Betsy Camarra

Seconded – Jason Mylott

Ayes: 6

Noes: 0

Absent: 1 (C. Vose)

ITEM #1; SACANDAGA PROPERTIES, LLC; 75-81 BRIGGS STREET

* STIE PLAN REVIEW

Darrin Romeyn of DMR Civil Engineering spoke on the project.

They plan to construct a 3000 sq. ft. addition off of the back of the existing building. This will be for retail use only, no manufacturing will be conducted. Additional parking will be added, they will allow space for emergency vehicles and tractor trailers. Chief stated that there are no zoning issues and that they can apply for an earth moving permit to begin work on the project with the condition that they accept any liability.

Plans, building permit application and narrative of the project are attached hereto and made part of the meeting minutes.

* PLANNING BOARD REVIEW

County referral is required. Clerk will provide information to the County.

* DECLARE LEAD AGENCY

Motion – Terri Easterly

Seconded – Chandra Cotter

Ayes: 6

Noes: 0

Abstain: 0

Absent: 1 (C. Vose)

Clerk will notify any involved agencies.

* PUBLIC HEARING

A Public Hearing needs to be scheduled; Clerk will advertise hearing for Tuesday, November 1, 2022 @ 4:00 p.m.

DISCUSSION

* Comprehensive Plan to be placed on the Agenda for November meeting to make any necessary recommendations to the Common Council.

MOTION TO ADJOURN @ 4:13 p.m.

Motion – Terri Easterly

Seconded – Betsy Camarra

Ayes: 6

Noes: 0

Absent: 1 (C. Vose)

Respectfully submitted

Carrie M. Allen

City Clerk