**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**January 9, 2017**

**MEETING CALLED TO ORDER 6:00 P.M.**

Pledge of Allegiance

1. **ATTENDEES:**

 \_\_x\_\_ Nicholas Cannizzo, President

 \_\_x\_ George DiMarco, Vice President

 \_\_x\_\_ John Pradelski, Board Member

 \_\_x\_\_ Anthony Caruso, Board Member

 \_\_x\_\_ Scott Jeffers, Board Member

 \_\_x\_\_ Michael Poulin, Water Board Attorney

 \_\_x\_\_ Michael Hlozansky, SWTPO

 \_\_x\_\_ Barbara Koehler, Clerk of the Board

 \_\_x\_\_ Tim Cellary, City Council Liaison

**1.1 EXCUSED:**

 NONE

1. **GUESTS:**

Jake Tennis and John Rizzo, GPI

Jake Tennis speaking on behalf of GPI, regarding the inspections on Cold Brook (aka Christman) and Cork Center.

The inspections have been completed and the documents have been given to the Water Department.

The Cork Center Rehabilitation Project documents have not been submitted to Dam Safety for review. GPI is awaiting Water Board, Cannizzo’s, signature, which was completed today. Documents will be submitted upon receipt of Mr. Cannizzo’s execution.

GPI brought design plans that will be submitted to Dam Safety in detail.

Dam safety will review and comment within one month (their turnaround time) provided there are no issues.

ACM Testing (by Atlantic Testing) was done on the valve building at Cork Center (on site testing) to determine if there is a presence of PCB’s and/or asbestos. There is no real contamination. One sample out of 15 came back positive for asbestos only. The only positive test was the window pane caulk. That was the only asbestos that will need to be abated.

The asbestos readings were less than 1% on the rest of the materials in the building. To remove the window panes and caulk, the water department will have to follow OSHA protocol. The ACM can be removed by the county or we can hire an outside company.

Plans for the building rehab were also brought. The question was raised by GPI was what does the Water Department want to do with the building and how do they want to move forward with the building plans.

DiMarco said to go ahead with Dam plans and take the building out of Dam Rehabilitation Project plans. The Water Department will handle the removing the building and maybe put up a new shed. Get the Dam Project completed and the Water Department will handle the valve building construction. The Water Department could arrange for ACM removal and provide a temporary covering of the valves. GPI will leave in the Dam Rehabilitation plans to provide the drainage and foundation for the valve building. The Water Department will take care of the rest.

 The current budget for the Dam Project is f $1.2 million.

 A lead sampling test was performed by Atlantic Testing on the Access Bridge and it tested positive.

The removal of the lead needs to be taken care of by a professional company dealing with lead paint removal. Removal of lead paint on the pipes and valves can be costly. It must be removed following NYS Health Department protocol. This will be left to the general contractor.

The question arose as to who will be providing inspections. It would have to be a company versed in dams and hydraulics. This is classified as a Class “C” dam. It will be a big project with much testing pursuant to DEC regulations. There could be a test every day.

The Water Department needs to pick a firm for the inspections or GPI can be the inspector.

DiMarco asked how many tests do we need and what if the contractor fails a test. Will the Water Department have to continue paying for tests if there is a failure or will the contractor pay? There is the need for an inspector on site to document the testing and quantities of materials to be paid for by the unit price. GPI will provide a proposal for Construction Administration / Inspection.

Jake Tennis stated using on-site “borrow” will greatly economize the Dam Rehabilitation job cost. The contractor will add not only the cost of the soil, but the cost of possibly causing damage to roads. The Contractors costs will be added to the bid.

GPI will meet with Mike Hlozansky, weather permitting, to take a soil samples and have it tested. If they meet the requirements for the “borrow material”, GPI will work the “borrow” into contract as opposed a 0contractor finding a suitable material and hauling to project.

Timber needs to remove from Watershed property to proceed with Dam Rehabilitation plan. We need to determine the trees that need to be cut. Trees need to be cut from the side of the dam and the “borrow” location.

 Chad Kortz, C.T. Male

 Bloomingdale:

W.M. Schultz Construction presented a payment application (Change Order – Bloomingdale) for minor items. The final bill will be given to the Water Department at a point in the future.

The Change Order is comprised of the following:

1. The extra time associated with tie-ins, especially concerning the project on 30A, CT Male stated the Change Order is justified. W.M. Schultz had to dig deeper than anticipated, using an additional 2 full days of work.
2. The Hydrant extensions where added along with solid sleeve couplings and valves. Extensions were needed due to the depth of the pipes. This was not in the original contract
3. Water Department purchased excess supplies if pipe and couplings, from W.M Schultz that were left over from the Bloomingdale project.

 The total cost of change order #1 - $19,236.57

Chad Kortz estimated that with the unit price contract, the overall project will come in under budget.

W.M Schultz preformed two (2) bacterial tests that came back with good results. DOH should be sending the approval to use the water lines at any time.

 Chad Kortz brought the 2017 General Services Contact for the Water Department to approve.

Possible Grants:

Proposal for Preliminary Engineering Report of the Water Transmission Main Project. Chad Kortz stated there needs to be a meeting with Mayor Jackson and City Treasurer Gifford to proceed with the grant. Chad Kortz worked with Gloversville last year to get similar Grant. Chad Kortz can join the meeting to discuss the Bond Resolution and Grant with all parties involved if requested.

There is a need for a Bond Resolution to show we are committed to the project by 2017, for a project that can be completed in 2018 or 2019.

 UST Removal:

UST removal project has been completed. All paperwork was sent to DEC, by the Water Department, Friday, January 9, 2017. We will get letter from DEC with their results.

There is a chance the Water Department will have to continue to monitor the soil. DEC will notify the Water Department of its requirements when closure report is accepted.

Soils tested are not over any limits, but DEC regulator wants to be safe. Need to drill monitoring wells to insure contamination does not expand. This cost will be passed on to the Water Department.

1. **FINANCIALS:**
	1. Audit Approval –

Vouchers totaled $94,318.68 which includes approximately $45,000.00 for UST removal (Paragon)

 Motion to accept vouchers for payment made by Caruso seconded by DiMarco.

 Unanimously approved.

1. **CORRESPDENCE RECEIVED:**
	1. Request for administrative review. (Nicholas, 109 Byrd. St.)

 Declined by Water Board.

* 1. Letter from GPI requesting President execute Permit for DEC to Inspect Dam.

 Covered by GPI above and Cannizzo signed all paperwork needed.

* 1. Letter from DEC requesting Final Report for Tank Closures

 Sent to DEC, by the Water Department, last Friday, and January 9, 2017.

* 1. Past due invoice for Atty.

 Goldberger and Kremer past due notice.

 Mr. DiMarco stated that Mr. Golberger provided a service to the Water Board that the city attorney

 could not. The Water Board had to have legal counsel; either Mr. Goldberger or city labor attorney.

 The invoice for service still has to be paid.

Attorney Poulin will have a meeting with Mayor Jackson, Mayor King and Attorney Casale within a week or 2 to discuss the matter of the water departments working together.

 Cannizzo wants to settle the matter, as Goldberger and Kremer need to be paid.

1. **OLD BUSINESS:**
	1. Timber Contract

ACTION: Motion to approve solicitation for Timber Harvest. TABLED

 Caruso suggests we table this for the next meeting, after a meeting with the Mayor Jackson and

 City Treasurer Gifford.

Water Board met with Wayne Tripp (Timber Harvester). He is waiting for answer from the Water Department as to whether we are going to proceed to have Timber Harvest go to bid.

City attorney Poulin says any funds received from a Timber Harvest belongs to the city of Johnstown, not the Water Department. City attorney Poulin recommends we meet with the Mayor.

Hlozansky says a decision needs to be made to remove timber for Dam Contract. We do not have manpower to remove timber. It has to be outsourced to continue with the project.

Pradelsky noted this issue needs to be researched and we need a concrete resolution to this issue, so this issue does not arise every time we need timber removed.

Per DiMarco, loggers cannot haul timber over town roads in March or April.

* 1. Pickup Truck

The Water Department wants to get rid of our current 2008 F250 diesel truck.

A truck costing over $30,000 or more will have to go through the New York State bid process.

The question Cannizzo asked city attorney Poulin was if the Water Department buys a truck for $35,000 and can get a trade in of $8,000 for the F250, creating a net of $27,000, do we have to go through bidding process.

 Attorney Poulin said yes, we still have to go through bidding process.

* 1. Hire Superintendent

 This will be discussed when a meeting is set up with Mayor Jackson.

 The paperwork to proceed has been in the Mayor’s office for about 9 months per John Pradelski.

 Per the Charter, the Water Department can hire a Superintendent.

* 1. UST’s – Payment Application #1 from Paragon for $45,751.24

 Done (see 3.1 financials)

* 1. Capital Projects Review
		1. Cork Center – DAM REHABILITION PROJECT

 See presentation by GPI.

1. **MOTIONS & RESOLUTIONS:**

* 1. Resolution #1 (2017) – Resolution to elect President and Vice president

Nicholas Cannizzo will remain President and George DiMarco will remain Vice-President

Presented by Caruso and seconded by Paradelski

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

 6.2 Resolution #2 (2017) – Resolution setting dates of formal meetings

Presented by Caruso and seconded by Jeffers

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

 6.3 Resolution #3 (2017) – Resolution designating official newspaper

Presented by DiMarco and seconded by Jeffers

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

 6.4 Resolution #4 (2017) – Resolution designating local banks as official financial services.

Presented by Pradelski and seconded by Caruso

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

6.5 Resolution #5 (2017) – Resolution authorizing contract with C.T.Male for general engineering

 and consultation services.

Presented by Cannizzo and seconded by Pradelski

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

Motion to accept Minutes of Dec. 21, 2016 meeting

 Presented by DiMarco and seconded by Pradelski

 Adopted by the following vote:

 Ayes: 5

 Noes: 0

President Nicholas Cannizzo made the following appointments of committees**:**

Personnel Committee: Pradelski and Caruso

Finance Committee: Jeffers and DiMarco

**.**

1. **NEW BUSINESS:**
	1. Contract with CT Male for professional engineering and consultation services.

 Covered in Resolution #5

**other business**

Mike Hlozansky mentioned looking into a Spreader /Sander for use at the filtration plants and Maylender. We had a bad ice day and DPW was very busy. Denmark and Hlozansky had trouble getting to the plants with the icy roads. A Spreader / Sander world enable them to take care of our roads in inclement weather and not rely on DPW

The Sander / Spreader world be attached to the 1991 International diesel 2 axle truck.

1. **ADJOURNMENT:**

Motion to adjourn made by Caruso and seconded by Cannizzo.

 Meeting ended at 7:46 PM.

 Motion to go into executive session for personnel issues with contractual employee

 was made by Cannizzo seconded by DiMarco.

 Motion to adjourn executive session was made by Caruso seconded by Cannizzo.

 Executive session ended 8:03 PM

 Respectfully submitted by Barbara A. Koehler, Clerk of the Water Board