**JOHNSTOWN WATER BOARD**

**MINUTES FOR A**

**REGULAR MEETING**

**APRIL 11, 2022 @ 6:00 PM**

The meeting was held at the City of Johnstown Water Department Office.

Due to technical difficulties, the meeting was not broadcast on the “Johnstown Water Dept.” Facebook page.

**CALL MEETING TO ORDER/PLEDGE OF ALLEGIANCE**

Board President Capparello called the meeting to order at 6:00 PM, followed by the Pledge of Allegiance

**ROLL CALL**

**BOARD MEMBERS ATTENDEES**

Michael Capparello, Board President Susan Miller, Clerk of the Water Board

George DiMarco, Vice President Eric Parker, Common Council Liaison

Brandon Lyon, Board Member Michael Poulin, City Attorney

Mark Empie, Board Member

Ralph Marotta, Board Member

**NEW BUSINESS**

**CT Male Invoice for Engineering Services for the Route 30A Water Main Replacement Project**

Board President Capparello explained to the Board that City Engineer Chris Vose has advised of the need to expand the water main replacement on Route 30A from 1,000 feet to 1,400 feet. Invoice #100617 from CT Male Associates for $3,562.50 was presented for review for the project for professional engineering services. He noted once the survey is completed by CT Male more details of costs will be provided to the Board.

**Motion** to approve payment of Invoice #100617 for CT Male for Engineering Services for the Route 30A Water Main Replacement Project was made by Board Member Lyon; seconded by Board Vice President DiMarco.

**Ayes: 4 Nays: 1 Abstain: 0 Absent: 0**  (Voting Nay was Board Member Empie)

**Ti Sales: Neptune Water Meter Purchase Proposal**

Board President Capparello advised the Board that City Engineer Chris Vose and Senior Water Plant Operator John Denmark met with him and Board Vice President DiMarco to explain a situation that is occurring with the current Master Meters being used as replacements. It was conveyed that a calibration study was done with a recently installed Master Meter head and a new Neptune head. The study showed that the Master Meters that are currently being used are billing on average of 25% lower than what they should be. Both Vose and Denmark have been working with Ti Sales to lock into the most cost effective pricing for the approximately 3,500 meters that would need to be changed out in the city. It was noted that pricing currently given for the purchase of new meters was good until July 1, 2022 when a 25% increase in cost would occur. City Engineer Vose asked the Board President for a commitment from the Board to allot $200,000 towards this purchase ($100,000 for the meter purchase and $100,000 for the meter installation).

**Motio**n to allot $200,000 towards the purchase and installation of Neptune Water Meters was made by Board Vice President DiMarco; seconded by Board Member Lyon.

**Ayes: 4 Nays: 1 Abstain: 0 Absent: 0** (Voting Nay was Board Member Empie)

**State Contract: Pick Up Truck Purchases**

Board President Capparello addressed the Board about moving forward with some items listed under Bonding that were approved at the 05/17/21 Water Board Meeting. He noted that it is best to move forward with the purchase of three Chevrolet Silverado 3500 pickup trucks to be purchased under State Contract. The cost designated for the purchase was $127,750 at the time. He asked for Board approval to have City Engineer Chris Vose move forward with this purchase as the timeline to receive the vehicles would most likely occur in late fall or early 2023.

**Motion** to move forward with the purchase of the (3) Chevrolet Silverado 3500 pickup trucks at an estimated cost of $127,750 was made by Board Vice President DiMarco; seconded by Board Member Marotta.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**Door and Lighting Project at Both Reservoirs**

Board President Capparello addressed the Board about another item listed under the approved Bonding in May of 2021 in the amount of $98,000. He noted that it is best to move forward with the Door and Lighting Project at both Reservoirs for safety reasons. He asked for a Motion to move forward with working on the project at both reservoirs.

**Motion** to expend $98,000 for the Door and Lighting Project at both Reservoirs was made by Board Member Empie; seconded by Board Member Lyon.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**USA Blue Book: Portable Automatic Hydrant Flusher Purchases**

Board President Capparello asked the Board to review the submitted literature for the purchase of 2 Portable Automatic Hydrant Flushers at a cost of $2,461.61 ($4,923.22 total). He explained that these would be utilized on hydrants on Route 67 and on Route 29.

**Motion** approving the purchase of 2 Portable Automatic Hydrant Flushers not to exceed $5,000 was made by Board Member Empie; seconded by Board Member Marotta.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**OLD BUSINESS**

No matters related to old business were discussed.

**INDUSTRIAL BILLING LEVY**

**February 2022 Industrial Billing Levy 10** customers billed

Water $75,890.25 Sewer $179,743.35 Maintenance $5,563.31 **Total $261,196.91**

**Motion** to approve the February 2022 Industrial Billing Levy was made by Board Member Lyon; seconded by Board Vice President DiMarco.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**FINANCIAL**

Deposits: 03/12/22 – 04/08/22 $303,904.77

Accounts Receivables: As of 04/08/22 $136,215.46

Accounts Payables: 03/12/22 – 04/08/22 $200,124.32

**Motion** to approve the Deposit/Accounts Receivable and Accounts Payable Report was made by Board Member Lyon; seconded by Board Member Empie.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**APPROVAL OF MINUTES**

**Motion** to approve the meeting minutes of 03/14/22 was made by Board Member Empie; seconded by Board Member Lyon.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**PUBLIC ANNOUNCEMENTS**

The next regular Water Board meeting will be held on Monday, May 9, 2022 at 6:00PM.

**EXECUTIVE SESSION**

**Motion** to go into Executive Session for discussions regarding proposed, pending, or current litigation was made by Board Vice President DiMarco at 6:52pm; seconded by Board Member Empie.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**Motion** allowing Clerk of the Board Susan Miller to be present in the Executive Session was made by Board Member Empie; seconded by Board Member Marotta.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**Motion** to end the Executive Session at 7:35pm was made by Board Member Lyon; seconded by Board Vice President DiMarco.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**ADJOURNMENT**

**Motion** to adjourn the meeting at 7:36pm was made by Board Member Lyon; seconded by Board Member Marotta.

**Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

Respectfully submitted by:

Susan Miller, Clerk of the Water Board