**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**APRIL 09, 2018**

 **MEETING COMMENCED AT 6:00 p.m.**

**CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Board President George DiMarco called the meeting to order.

**ROLL CALL OF BOARD MEMBERS**

Barbara Koehler, Clerk of the Water Board

**ATTENDEES**

George DiMarco, President

Scott Jeffers, Vice President

Jason Hammer, Board Member

John Swierzowski, Board Member

Dave Hoover, Board Member

Michael Hlozansky, Senior Water Treatment Plant Operator

Michael Poulin, City of Johnstown Attorney

Barbara Koehler, Clerk of the Board

Tim Cellary, City Council Liaison

**ABSENT** - None

**PUBLIC SESSION** John Rizzo, MBA, PE – Greenman-Pedersen, Inc. (GPI)

Presentation by John Rizzo, MBA, PE – Greenman-Pedersen, Inc. (GPI) – Phase 2

John Rizzo (GPI) gave a Power Point presentation regarding the progress of the Cork Center Dam Rehabilitation Project. The Power Point presentation regarding spillway progress is voluminous and available at the Water Department, attached to the meeting minutes as permanent record, noted as “Exhibit A”.

The Spillway retaining walls are currently unreinforced. The plan will be to reinforce, not

replace. The existing walls. Reinforcing the walls of the spillway are a priority per

Department of Environmental Conversation DEC.

Mr. Rizzo also stated that by April 30, 2018, the bridge will be delivered to Cork Center. Setting the bridge was delayed due to snowpack at the reservoir. The project is being coordinated by Frank Gates (GPI) and Carver Construction.

Jake Tennis PE (GPI) is no longer employed by GPI.

**OLD BUSINESS**

• Capital Projects Review

 Phase 2 presentation by John Rizzo (GPI) at this meeting.

• Smart Water Agreement

 Board Members noted details need to be further clarified before proceeding with

 possession of county line.

• Master Meter Agreement

Meeting with Mike Worden of Master Meter, on April 19, 2018, with a demonstration and discussion of the 3G meter heads.

• Setting Tap Fees for new water users.

 Board Members agreed to table fees until next meeting.

• Mr. Chamberlain and Ms. Ringer, of 4 Factory Street, spoke in public session regarding

 frozen pipes at our meeting of March 12, 2018. Water Board to address issue.

Board President DiMarco stated he would compose a letter to send to Mr. Chamberlain and Ms. Ringer, with a resolution to their issue. Board Member Hoover suggested one remedy would be to insulate the line to deter frozen pipes in the winter.

• Decision from Attorney, after reviewing budget, regarding hiring 2 additional

 distribution staff.

 Attorney Poulin stated he has no authority in who the Water Department hires. We can

 hire employees for our distribution crew if it is in our budget.

**NEW BUSINESS**

Carville (Industry)

Clerk of the Water Board, Barbara Koehler, asked Attorney Poulin regarding the outstanding water rent of $13,953.55 due since 2013, from Carville. Attorney Poulin noted the business is not in city possession. Clerk inquired if a lien should be filed against owners for past due debt collection.

**FINANCIAL**

• **MOTION** to accept Claims and Vouchers for payment (Audit Approval)

 made by Board Member Hammer and seconded by Board Member Swierzowski.

 5 ayes 0 nays 0 absent

 Vendor Claims and Accounts Paid:

$ 5,348.59 for March 2018

$ 134,296.19 for April 2018 (includes sewer payment of $41,777.14 for March 2018)

$ 139,644.78 TOTAL

Unpaid Claims: $ 1,381.15 Goldberger & Kremmer

• **MOTION** to approve March 2018 Industrial Levy made by Board President DiMarco and

 seconded by Board Member Hammer.

 5 ayes 0 nays 0 absent

**MOTIONS & RESOLUTIONS**

• **MOTION** to accept meeting minutes of March 12, 2018, made by Board Member

 Hammer and seconded by Board Member Hoover.

 5 ayes 0 nays 0 absent

• **RESOLUTION 7 – 2018**, to increase minimum monthly water charge for Industrial Users

 Effective May 15, 2018, made by Board Member Swierzowski and seconded by Board

 Member Jeffers.

 5 ayes 0 nays 0 absent

• **RESOLUTION 8 – 2018**, for Carver Construction Change Order #1 regarding the Dam

 Rehabilitation Project, made by Board President DiMarco and seconded by Board Member

 Swierzowski.

 5 ayes 0 nays 0 absent

• **RESOLUTION 9 – 2018**, with CT Male for design plan of roof at Christman filtration

 plant, made by Board President DiMarco and seconded by Board Member Hoover.

 5 ayes 0 nays 0 absent

**PUBLIC ANNOUNCEMENTS**

• Next Water Board Meeting will be Monday, May 14, 2018 at 6:00 pm

**ADJOURNMENT**

• **MOTION** to adjourn at 7:40 p.m., made by Board Member Hoover and seconded by

 Board Member Jeffers

 5 ayes 0 nays 0 absent

 Submitted by

 Barbara Koehler

 Clerk of the Water Board