**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**April 10, 2017**

**6:00 p.m.**

Meeting called to order 6:00 P.M.

Pledge of Allegiance

1. ATTENDEES (x) :

\_\_\_\_ Nicholas Cannizzo, President

\_\_x\_ George DiMarco, Vice President

\_\_\_\_ John Pradelski, Board Member

\_\_x\_\_ Anthony Caruso, Board Member

\_\_x\_\_ Scott Jeffers, Board Member

\_\_x\_\_ Michael Hlozansky, Senior Water Treatment Plant Operator

\_\_x\_\_ Michael Poulin, City of Johnstown Attorney

\_\_x\_\_ Barbara Koehler, Clerk of the Board

\_\_x\_\_ Tim Cellary, City Council Liaison

ABSENT: Nicholas Cannizzo, President

 John Pradelski, Board Member

Mr. DiMarco started the meeting by stating he has resignation letters from Nicholas Cannizzo and John Pradelski. Mr. DiMarco showed Attorney Poulin and the Board Members the resignation letters.

 The Water Board meeting of April 10, 2017 commenced with the quorum of three (3) members.

A Motion was made to accept the resignations of Nicholas Cannizzo as President and John Pradelski as Board Member, from the City of Johnstown Water Board

(see Motions and Resolution 7.0)

1. GUESTS:

NONE

1. FINANCIAL:

Audit Approval – Accept Vouchers payment

$ 83,850.36 for April 2017

$ 1,701.73 for March 2017

Motion to approve vouchers for payment made by Caruso and seconded by Jeffers.

 Yeas 3 Noes 0 Absent 0

1. PERSONNEL:

4.1 Board members Nicholas Cannizzo and John Pradelski have tendered their resignation from the Water Board. Their resignations have been accepted.

The Water Board is seeking replacements for the positions. Caruso asked if we should put an ad in the paper. Mr. DiMarco noted we could put an ad in the paper for seeking new members.

Attorney Poulin questioned as to whether the Water Board appoints new members to the Board or the Common Council. Scott Jeffers mentioned he was appointed by the Water Board, not the Common Council. Attorney Poulin did not know this would be an issue at this meeting and will check the charter first thing on the morning.

The Charter, Section C-2.6. Vacancies (3) notes the Water Board fills vacancies occurring before term end.

 (see Motions and Resolution 7.0)

 4.2 The Water Department will post an opening for a Heavy Equipment Operator (HEO).

 Mr. Caruso and Mr. DiMarco will interview the applicants.

* 1. Mr. Caruso noted Water Department employee evaluations are due soon.

1. CORRESPONDENCE RECEIVED:

5.1 Notice of Entry and Judgement re: *City of Johnstown v. Town of Johnstown et al* received from

 The Vincelette Law Firm.

 Once the Notice of Entry is entered the law firm has a certain number of days (not determined at

 this meeting) to present the check. We should be receiving the check shortly. The Fulton

 County Treasurer, in their letter to the Vincelette Law Firm letter dated March 24, 2017,

 submitted to them two (2) checks made payable to the City of Johnstown Water Department

 totaling $6,272.95.

 5.2 Memo received from Michael Johnson, resident at 7 Jane Drive, regarding proposals for connecting water lines as discussed in last meeting.

 Mr. DiMarco noted the proposal was well planned. The proposal will be filed for a possible

 future project to update and improve city water lines.

 A new round of New York State grants for 2.5 million dollars is available. Mr. DiMarco will contact Chad Kortz (CT Male), as Kortz will know what projects grant will fund, possibly our main transmission line repair that is cited on the 6 Year Capital Plan.

5.3 Letter from George Nicholas, a resident at 314 N. Perry St., requesting another water meter for

 irrigation purposes only, as to not incur sewer charges.

 Section 1-112 states there shall not be more than one service supply line to any premise.

Attorney Poulin will write a letter to George Nicholas stipulating the Water Departments Operating Procedures and deny his request on behalf of the Board.

 6.0 OLD BUSINESS:

 6.1 Tree removal for the Dam Rehabilitation Project.

Attorney Poulin stated the City Council must also approve Resolution #10 and add a signature line for the Mayor.

 See Resolution #10 - act on contract for a professional forester (F & W Forestry )

 (see Motions and Resolutions 7.0)

 6.2 Bloomingdale Avenue – Contact W.M. Schultz to see if work is scheduled.

 6.3 Capital Projects Review

6.3.1 Cork Center – DAM REHABILITION PROJECT

GPI has sent plans to DEC for approval. The trees have to be cut in order for the project to move forward.

Attorney Poulin stated Resolution #10 needs Common Council approval to add a signature line for the Mayor. The next Common Council meeting will be April 17, 2017.

 6.4 Review of minimums for Industrial users.

 Mr. Dimarco will discuss setting minimums for Industrial users with Attorney Poulin at a later date.

The Industrials have one (1) read every month. There should be a minimum charge for time associated with meter reads, as done for the Residentials.

 Attorney Poulin asked Mr. DiMarco to send over what he has and he will address the issue.

 Note: Mr. DiMarco gave Attorney Poulin the pertinent material from the operating procedures to be reviewed and amended (Section 1-120)

7.0 MOTIONS & RESOLUTIONS:

 **Motion to accept minutes of March 13, 2017** **meeting**

 made by DiMarco, seconded by Jeffers.

 Yeas 3 Noes 0 Absent 0

 **Motion to place legal advertisement to hire Water Superintendent**

made by DiMarco, seconded by Caruso.

 Yeas 3 Noes 0 Absent 0

 **Motion to authorize the clerk to advise Fulton County that the City of Johnstown Administration does not intend to proceed with the Intercity Connection Project**,

made by Dimarco, seconded by Caruso.

 Yeas 3 Noes 0 Absent 0

**Motion to accept the resignations of Nicholas Cannizzo as President and John Pradelski as Board Member, from the City of Johnstown Water Board**

made by Caruso, and Seconded by Dimarco.

Yeas 3 Noes 0 Absent 0

**Resolution #10 authorizing F & W Forester** to provide Forest Management Services for the Dam Rehabilitation Project.

Motion to accept Resolution #10 made by Caruso, and seconded by Jeffers.

 Yeas 3 Noes 0 Absent 0

 8.0 NEW BUSINESS:

Mike Hlozansky noted the Water Quality Report for 2016 has been completed and is on-line for residents. A copy of this report can also be picked up at the clerk’s office in City Hall, the Water Department, and at the Johnstown Library.

One more quality report, due by August 2016, for Lead and Copper.

Monitoring Wells: CT Male will set up the monitoring wells, as required by DEC, next week.

 Note: CT Male completed the first round of test samples on 4/21/2017. No contaminants found.

ADJOURNMENT:

 Motion to adjourn made by DiMarco seconded by Jeffers.

Meeting ended at 6:35 pm.

Submitted by

Barbara Koehler

Clerk of the Water Board

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 George DiMarco Anthony Caruso Scott Jeffers