**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**DECEMBER 21, 2017**

**MEETING COMMENCED AT 3:33 p.m.**

PLEDGE OF ALLEGIANCE

1. ATTENDEES:

George DiMarco, Vice President

Scott Jeffers, Board Member (arrived 3:34 pm)

Jason Hammer, Board Member

John Swierzowski, Board Member

Michael Hlozansky, Senior Water Treatment Plant Operator

Michael Poulin, City of Johnstown Attorney

Barbara Koehler, Clerk of the Board

Tim Cellary, City Council Liaison

 GUEST:

 Mayor Vernon Jackson

2. FINANCIAL:

2.1 **MOTION** to approve invoices for payment totaling $68,143.42.

NOTE: The outstanding invoice for $1381.15 to Goldberger & Kremer will remain unpaid.

Included in the above total is $27,579.97 for the purchase of a 2018 Chevrolet Silverado though Government Bid for Distribution.

MOTION to accept vouchers for payment made by SWIERZOWSKI, seconded by DIMARCO.

4 ayes 0 nays 0 absent

3. PERSONNEL:

3.1 Water Clerks contract, see RESOLUTION 25-2017.

4. OLD BUSINESS:

4.1 Agreement with Master Meter for meters

 Agreement with Master Meter for software training

Master Contract and Software training will be discussed further at Water Board Meeting in January 2018.

5. MOTIONS & RESOLUTIONS:

5.1 RESOLUTION 24-2017, for Smart Water negotiations.

**MOTION** to approve Resolution 24, 2017, for the City of Johnstown Water Board, along with the City of Johnstown, to begin Smart Waters negotiations,

made by SWIERZOWSKI, seconded by DIMARCO.

4 ayes 0 nays 0 absent

5.2 RESOLUTION 25-2017, for Water Board Clerk contract.

MOTION to approve Resolution 25, 2017, for the City of Johnstown Water Board to appoint Barbara Koehler as Clerk of the Water Board for a period of two (2) years

made by DIMARCO, seconded by JEFFERS.

4 ayes 0 nays 0 absent

6. NEW BUSINESS:

6.1 The date and time for the City of Johnstown Water Board organizational meeting is scheduled for

 the Water Boards first regular meeting of 2018; being January 8, 2018 at 6:00 pm.

**MOTION** to go into Executive Session at 3:44 pm regarding the employment history of a particular person(s) or matters leading to the appointment, employment, promotion… of a particular person(s)

and also to allow Mayor Vernon Jackson to be present in the Executive Session.

made by DIMARCO and seconded by SWIERZOWSKI

4 ayes 0 nays 0 absent

**MOTION** to close Executive Session at 3:56 pm

was made by DIMARCO and seconded by SWIERZOWSKI

4 ayes 0 nays 0 absent

7. ADJOURNMENT:

**MOTION** to adjourn at 3:57 pm

was made at 3:57 pm, by HAMMER and seconded by JEFFERS,

4 ayes 0 nays 0 absent

Submitted by

Barbara Koehler

Clerk of the Water Board