**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**february 8, 2021 6:00 pm**

The meeting was held at the City of Johnstown Water Department conference room.

Due to COVID-19, the meeting was closed to the public. The meeting was broadcast using Facebook Live

on the “Johnstown Water Department” Facebook page.

**CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Board President Capparello called the meeting to order at 6:05 pm, followed by the Pledge of Allegiance.

**ROLL CALL**

BOARD MEMBERS ATTENDEES

Michael Capparello, Board President Susan Miller, Water Board Clerk

Brandon Lyon, Board Vice President

Ralph Marotta, Board Member BY PHONE

Mark Empie, Board Member Michael Poulin, City of Johnstown Attorney

Bradley Hayner, City Council Liaison

**NEW BUSINESS**

**PURCHASES**

**MOTION** authorizing the purchase of a Booster Pump for the Cork Reservoir from USA Bluebook in the amount of $1,653.89 was made by Board Vice President Lyon; seconded by Board Member Marotta.

**Ayes: 4 Nays: 0 Absent: 0**

**MOTION** authorizing the purchase of a cylinder piston for a backhoe stabilizer leg from Monroe Tractor in the amount of $1,922.54 was made by Board Vice President Lyon; seconded by Board Member Marotta.

**Ayes: 4 Nays: 0 Absent: 0**

**MOTION** to **Table** the purchase of a tap machine from Pollard Water in the amount of $3,959.54 for the purpose of gathering more information was made by Board President Capparello; seconded by Board Vice President Lyon.

**Ayes: 4 Nays: 0 Absent: 0**

**PREPARE BID DOCUMENTS**

**MOTION** authorizing CT Male Associates to prepare bid documents for Fulton County Water District #1 (FCWD #1) customers (minimum of 9) requiring an underground sleeve for water taps was made by Board President Capparello; seconded by Board Member Marotta.

**Ayes: 4 Nays: 0 Absent: 0**

**RESOLUTIONS**

**Resolution 9-2021 Contracting with CT Male Associates for General Engineering Services for 2021**

**Motion** was made by Board President Capparello; seconded by Board Member Marotta.

**Ayes: 4 Nays: 0 Absent: 0**

**FINANCIAL**

**NEW BANK ACCOUNT**

Board President Capparello informed the Board that a checking account was set up with Community Bank in Johnstown on 01/28/21. He advised that as of today’s date the balance in that account was **$551,636.04**. He provided the following breakdown of the funds as they are required to be distributed:

Water $170,613.45

Sewer $365,018.73

Maintenance $ 16,003.86

**Total $551,636.04**

Board President Capparello advised the Board that estimated expenses forwarded to the Treasurer from 01/01/21-02/08/21 totaled approximately **$201,343.89 (excluding payroll for office/source/distribution)**.

City Council Liaison Hayner and City Attorney Poulin asked for a breakdown of the expenses.

Water Board Clerk Miller advised that she would e-mail that information to them on 02/09/21.

**APPROVAL OF LEVIES**

**February 2021 Residential Billing**

1528 customers billed

Water $171,148.96

Sewer $ 98,732.68

Inflow/Inf $ 21,381.50

Maintenance $ 12,780.81

City Surcharge $ 137.98

Water Surcharge $ 60.87

**Total $304,242.80**

**MOTION** to approve the February 2021 Residential Levy was made by Water Board Vice President Lyon; seconded by Board Member Empie.

**Ayes: 4 Nays: 0 Absent: 0**

**November 2020 Industrial Billing December 2020 Industrial Billing**

10 customers billed 10 Customers billed

Water $ 65,047.19 Water $ 50,011.09

Sewer $172,465.07 Sewer $160,837.69

Maintenance $ 6,432.39 Maintenance $ 5,585.11

**Total $243,944.65 Total $216,433.89**

**MOTION** to approve the November 2020 and December 2020 Industrial Levies was made by Water Board Vice President Lyon; seconded by Board Member Empie.

**Ayes: 4 Nays: 0 Absent: 0**

**APPROVAL OF MINUTES**

**MOTION** to approve the meeting minutes of the Organizational and Regular Meeting of January 11, 2021 was made by Board President Capparello; seconded by Board Vice President Lyon.

**Ayes: 4 Nays: 0 Absent: 0**

**PUBLIC ANNOUNCEMENTS**

Next Regular Water Board meeting will be held Monday, March 8th, 2021 at 6:00 pm.

**ADJOURNMENT**

**MOTION** to adjourn the meeting at 6:26pm was made by Board Vice President Lyon; seconded by Board Member Marotta.

**Ayes: 4 Nays: 0 Absent: 0**

Respectfully submitted by:

Susan Miller, Water Board Clerk