JOHNSTOWN WATER BOARD

MEETING MINUTES

June 12, 2017

6:00 p.m.

Pledge of allegiance

1. ATTENDEES:

\_x\_ George DiMarco, Vice President

\_x\_ Scott Jeffers, Board Member

\_x\_ Jason Hammer, Board Member

\_x\_ John Swierzowski, Board Member

\_x\_ Michael Hlozansky, Senior Water Treatment Plant Operator

\_x\_ Barbara Koehler, Clerk of the Board

\_x\_ Tim Cellary, City Council Liaison

Absent: Michael Poulin, City of Johnstown Attorney

2. GUESTS: Sandy Savage

3. FINANCIAL:

3.1 Audit Approval – Accept Vouchers payment. June 2017 $56,768.73

 May 2017 $ 1,309.89 (National Grid)

**Motion to accept vouchers** for payment made by DiMarco seconded by Jeffers.

 Yeas 4 Noes 0

4. PERSONNEL:

4.1 **Motion to accept the resignation of Anthony Caruso** made by DiMarco seconded by Hammer.

 Yeas 4 Noes 0

5. CORRESPONDENCE RECEIVED:

5.1 Letter received from Rogers Orchard regarding ownership of new waterline to his property.

 Attorney Poulin is reviewing letter received by the Water Department from Rogers Orchard regarding the ownership of a 2 inch water line on Route 131, installed some time ago. Attorney Poulin is handling the matter with the Rogers Orchards attorney.

5.2 Letter from Gloversville Johnstown Joint Waste Water Department (GJWW) raising sewer rates.

The Water Department received a letter from the GJWW dated April 27, 2017. Residential sewer rates will increase to $1.86/100 cubic feet effective May 1, 2017 (up from $1.80/100 cubic feet). The I & I Fee remains unchanged at $25.00 per year.

6. OLD BUSINESS:

6.1 Bloomingdale Avenue Project.

Mr. DiMarco noted W. M. Schultz was completing the work this week.

6.2 CT Male & GCS - Working on the Cyber Security Report being required by Department of Health (DOH) and needs to be completed by September 2017.

 The Water Department continues to be working with CT Male and GCS on this report; as this new 2017 DOH requirement.

6.3 Water Department needs to complete Lead and Copper testing report for Department of Health (DOH)

 Hlozansky said he does a similar report every 3 years for the NYS DOH. Due to the issues in Flint, Michigan, the Environmental Protection Agency (EPA), in conjunction with the NY State Department of Health, is requiring random communities within NY State to be tested with more stringent guidelines. The sampling of water will be required from homes with different types of service lines and ages. (tiers)

The Water Department received housing information from both County Planning and City Code Enforcement. Their help was greatly appreciated. A “testing plan” must be sent to the NYS DOH by the end of June 2017 and must be approved by them before we can start testing.

6.4 Fulton Storage Tank

AquaStore to return to complete inspection and cathodic protection installation. Still in the process.

6.5 The Johnstown Water Department needs to have at least one (1) more person start classes for a IIA license (a water treatment license), which is required to operate a filtration plant.

 TJ Wager is our projected employee to begin taking classes.

Plant Operators need to maintain a IIA license for 10 years. *Only* after 10 years working as a IIA operator, can one obtain a 1A license.

 Mr. Hammer asked how long we can operate without this license. We cannot have a water plant operator without this license. The Water Department would have to seek a licensed operator, with the NYS DOH approved credentials to operate the plant.

6.6 Capital Projects Review

6.6.1 Cork Center – DAM REHABILITION PROJECT

GPI reviewed contract and compared other bids. GPI recommended awarding bid

to Carver Construction. Carver Construction came in almost $100,000.00 below other bids.

Mr. DiMarco noted if we approve Resolution #15 and the City Council approves a resolution, Carver Construction can begin work in the middle of July

6.7 Review of minimums for Industrial users.

Still working on task.

6.8 Review and revise 6 year Capital Plan.

 Mr. DiMarco explained the 6 year plan to the new board members.

Water Department needs a new dump truck, currently slated for purchase in 2018. We should consider amending our 6 year plan to move the $100,000.00 for the dump truck from 2018 to 2017.

Mr. DiMarco would also like to bring line standards up on some older water lines and amend the plan 6 Year Capital Plan to reflect the changes. We will discuss with CT Male. Bloomingdale Avenue could be one project as it has different pipe/line sizes. Make a uniform/standard 6 or 10 inch line. The Water Department can either do the work in house or go to bid. Mr. DiMarco will talk to the city engineer to ensure we do not work on a line that is sited to be torn up after our project is complete.

To be discussed in meeting of July 10, 2017.

7. MOTIONS & RESOLUTIONS:

**Motion to accept minutes of May 8, 2017 meeting** made by DiMarco, seconded by Swierzowski.

Yeas 4 Noes 0

**Motion to accept minutes of May 22, 2017 meeting** made by Hammer, seconded by Jeffers.

Yeas 4 Noes 0

**Motion to accept the resignation of Anthony Caruso** made by DiMarco seconded by Hammer.

Yeas 4 Noes 0

**Resolution # 15** – Award construction contract with Carver Construction Inc., 494 Western Turnpike, Altamont, NY 12009, for the Cork Center Dam Rehabilitation project.

 Motion to accept Resolution #15, was made by DiMarco, and seconded by Swierzowski.

 Yeas 4 Noes 0

 **Resolution # 16** – Approve Construction Administration / Inspection with GPI.

 Motion to accept Resolution #16, was made by DiMarco, and seconded by Jeffers.

 Yeas 4 Noes 0

**Resolution #17** – Appointment of a new Water Board member due to the resignation of Anthony Caruso creating a vacancy on the Board.

Motion to accept Resolution #17, appointing Sandy Savage to the Water Board through December 31, 2107, was made by DiMarco, and seconded by Hammer.

 Yeas 4 Noes 0

8. NEW BUSINESS:

8.1 Master Meter – New Meter installations.

 Received an Exchange Contract with Master Meter. Attorney Poulin reviewing document.

A change needs to be made to the contact. Currently the contract is held by the City of Johnstown *not* the City of Johnstown Water Department.

The Water Department would consider a press release to discuss the new meters with the public.

Water Department crew will do the meter change outs. The meters will be at no cost to the city but the manpower will be our cost. There will also be a great deal of paperwork associated with the task.

 Meters are delivered in a pallet load of 420 at a time and we have 90 days to install.

8.2-8.3 Repair work at Cork Center and Christman.

Mike Hlozansky noted in his monthly report the Water Department demolished the valve building, as part of the Dam Rehabilitation Project. The Fulton County Solid Waste Department provided a dumpster and transported the debris and other material to the landfill.

Chad Kortz (CT Male) inspected the condition of the Gate House. His opinion is it is not worth saving. Mike Hlozansky noted we only need a platform that is water tight. We

can decide in the future is we want to recreate the building. The control valves are used a few times a year.

At the Christman Plant, the pass doors need to be replaced. The Cork Center Plant needs to have all the pass doors and the overhead doors replaced. The cost will be about

 $30,000.00.

CT Male will prepare sketches with a proposal, so the Water Department can get price quotes from contactors to complete the work.

ADJOURNMENT:

**Motion to adjourn** made by Hammer seconded by Swierzowski.

Meeting ended at 6:38 pm.

 Yeas 5 Noes 0

Submitted by

Barbara Koehler

Clerk of the Water Board.

**• Water Department Crew took down the Valve Building. Material went to landfill.**

**• Prentis & Carlisle started removing trees on June 2, 2017. Contract calls to have**

 **trees removed by July 15, 2017**

**• Seven (7) bids were received for the Dam Rehabilitation project. Bids were**

 **opened on June 6, 2017 at 2:00 pm**

**• Low bidder was Carver Construction.**

**• GPI reviewed contract and compared other bids. GPI recommended awarding bid**

 **to Carver Construction.**

**• Construction Administration / Inspection Contract with GPI, with full time**

 **inspector.**