**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**May 14, 2018**

**6:00 p.m.**

**CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Board President George DiMarco called the meeting to order, followed by the Pledge of Allegiance.

**ROLL CALL OF BOARD MEMBERS**

Barbara Koehler, Clerk of the Water Board

**ATTENDEES**

George DiMarco, President

Scott Jeffers, Vice President

Jason Hammer, Board Member

John Swierzowski, Board Member

Dave Hoover, Board Member

Michael Hlozansky, Senior Water Treatment Plant Operator

Michael Poulin, City of Johnstown Attorney

Barbara Koehler, Clerk of the Board

Tim Cellary, City Council Liaison

**PUBLIC SESSION**

**OLD BUSINESS**

• Capital Projects Review

Board President DiMarco noted not much was reported by John Rizzo of Greenman-Pedersen, Inc. regarding

the Dam Rehabilitation Project. He noted that GPI is working on specs and drawings for the project. President

DiMarco stated that John Smith from the Department of Environmental Conservation (DEC) was scheduled to

perform an inspection at the dam this week. He relayed that Mr. Smith has not received plans for Phase II from

GPI, as of this meeting.

Board Member Hoover asked if the roof on the filtration plant is a Capital Project. Answer was affirmative by Board President DiMarco.

Board President DiMarco reviewed Exhibit “B” (Tremco Roofing Material Specs) of the May 1, 2018 meeting, with the Board. He noted that per Nick Lobosco of CT Male, TPA (thermoplastic tri-polymer alloy) and TPO (thermoplastic polyolefin) roofing options were comparable in price to EPDM (ethylene propylene diene terpolymer) the only differences to note between EPDM, TPA and TPO is the warranty on each. EPDM and TPO are typically a 15 year warranty, and TPA is typically a 20 year warranty.

Board Member Hoover suggested we go out to bid for the TPO (not in the Tremco specs) and Option #2 (Exhibit “B” of May 1, 2018 meeting). Both options are repairable.

Unanimously agreed upon.

• Smart Waters Agreement

The sections in question in the Inter-Municipal Agreement are: III. D. 1. and III. D. 2. The 17% Administrative Surcharge is an open matter; the Board questioned if the Water Department or the City of Johnstown receives it.

Board Member Swierzowski noted the Water Board should be present and invited to all meetings pertaining to Smart Waters, as it directly affects the City of Johnstown residents. Board Member Swierzowski also noted the City of Johnstown residents voted for an independent Water Board, adding that on behalf of the residents we should be involved in all negotiations pertaining to water issues.

Board President DiMarco noted he would talk to Mayor Jackson and set up a meeting with one other Board Member to discuss Smart Waters.

• Setting Tap Fees for new water users.

Tabled until next meeting

• 4 Factory Street,

Distribution crew has marked the existing water line location. There is a need to excavate a test hole to determine

the depth of the water line and if a rock ledge will hamper insulating the pipe. Discussion of possibility for the

need to complete insulation all the way to residence.

• Outstanding Carville water invoice from 2013

Board Member Hammer asked Attorney Poulin to put a lien against the property; to flag the Carville property

deed of the outstanding water / sewer rents due. City of Johnstown water bills are attached to the property.

Attorney Poulin noted the least of the issues associated with the property relates to the water bill, adding that

there are many environmental issues tied to the property. He advised that Board that he would look into the

expenditure for putting a lien on the property for the unpaid water / sewer rents. Attorney Poulin stated that he

would also look into the bylaws as to what the Water Department can do with unpaid water rents and the

feasibility of them being rolled over into taxes.

**NEW BUSINESS**

• New Hires

Board Member Hammer noted the personnel committee interviewed four (4) people, and recommended two (2) for the laborer positions. The new laborers are scheduled to start June 4, 2018

**•**  Master Meter

Board Member Hoover asked about Master Meter progress. Board President DiMarco advised we are moving forward and a voucher for meters will be sent to Master Meter soon. He noted meters will be sent to us on a pallet of 420 meter heads within 6-8 weeks and all employees will receive training from Master Meter on the new meters.

• Cell Phones

Board Member Hoover inquired about the cell phones used by our distribution crew. There is no clause in the CSEA rules noting cell phones must be furnished. The Water Department furnishes cell phones as a benefit.

Some members of the distribution crew do not wish to carry two (2) phones (personal and business). They prefer to use one phone.

Employees will be given the option of using their personal phones (with no allowance) or receiving a phone for employment use from the Water Department. Regardless, the employee must be reachable by phone.

The Water Department will ask the distribution crew members what their preference is.

**•** Walmart

Walmart performed maintenance on their Fire Water Storage Tank, between the dates of 5/4/2018 and 5/7/2018. About 1600 gallons of water was used from the hydrant to clean the Fire Water Storage Tank. It takes about 200,000 gallons of water to refill the tank.

Board Member Hoover noted per the Water Department Rules and Regulations, we cannot charge for water used for fire protection.

Senior Plant Operator Hlozansky noted Walmart was timely in notifying the Water Department of the

impending maintenance and water usage.

Board Member Hoover requested Hlozansky and Koehler check with Walmart on the maintenance of the fire tanks and their frequency. If the water usage is due to maintenance, as opposed to fire protection, Walmart could be charged. Will be discussed at a later meeting.

Senior Plant Operator Hlozansky noted that he has had preliminary talks with Fire Chief Heberer, who noted the fire water storage tanks were for fire protection.

**•** Meeting at Reservoir

Board Member Hoover requested the Water Board Meeting of July 9, 2018 or August 13, 2018, be held at one of the filtration plants. Board President DiMarco stated that the Board would discuss this at the June 11, 2018 meeting.

**FINANCIAL**

• **MOTION** to accept Claims and Vouchers for payment (Audit Approval) made by Board Member Hammer and

seconded by Board Member Swierzowski.

5 ayes 0 nays 0 absent

Vendor Claims and Accounts Paid:

$ 7,262.10 for April 2018

$ 429,722.35 for May 2018\*

$ 436,984.45 TOTAL

\* includes sewer payment of $243,832.88 for April 2018 and

dump truck purchased (State Bid) for Distribution of $113,949.16

Unpaid Claims: $ 1,381.15 Goldberger & Kremmer

• **MOTION** to approve of April 2018 Industrial Levy made by Board Member Hammer and seconded by Board

Member Swierzowski.

5 ayes 0 nays 0 absent

**MOTIONS & RESOLUTIONS**

• **MOTION** to accept meeting minutes of April 9, 2018 made by Board President DiMarco and seconded by Board

Member Hoover.

5 ayes 0 nays 0 absent

• **MOTION** to accept meeting minutes of May 1, 2018 made by Board President DiMarco and seconded by Board

Member Hoover.

5 ayes 0 nays 0 absent

**PUBLIC ANNOUNCEMENTS**

• Next Water Board Meeting will be held on Monday, June 11, 2018 at 6:00 pm

• Memorial Day-Office Closed, Monday, May 28, 2018.

**ADJOURNMENT**

• **MOTION** to adjourn at 6:48 p.m., made by Board Member Jeffers and seconded by Board Member Hoover.

5 ayes 0 nays 0 absent

Submitted by

Barbara Koehler

Clerk of the Water Board