**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**OCTOBER 12, 2021 @ 6:00pm**

 The meeting was held at the Johnstown Water Department Office; 27 East Main Street; Johnstown.

 The meeting was broadcast using Facebook Live on the “Johnstown Water Department” Facebook page.

 **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

 Board President Capparello called the meeting to order at 6:00pm, followed by the Pledge of Allegiance.

**ROLL CALL**

**BOARD MEMBERS** **ATTENDEES**

Michael Capparello, Board President John Denmark, Senior Water Plant Operator

Brandon Lyon, Board Vice President Susan Miller, Water Board Clerk

Mark Empie, Board Member Eric Parker, Ward 3 Councilman (for liaison Hayner)

Ralph Marotta, Board Member

George DiMarco, Board Member

**ABSENT**

Michael Poulin, City Attorney

**NEW BUSINESS**

**WATER PLANT OPERATOR REPORT**

Senior Water Plant Operator John Denmark read a brief Monthly Report that encompassed work done from September 13th – October 8th, 2021 at the reservoirs as well as work done by the distribution crew. A copy of the report is kept with the minutes as permanent record.

**PURCHASES**

**Line Locator from Pollard Water**

Senior Water Plant Operator Denmark reported that a vital piece of equipment has become inoperable and needs to be replaced immediately. He advised that the Line Locator which is used to mark out water mains for water service is used nearly every day for Dig Safe requests has stopped working and noted the current one is approximately nine years old. He asked the Board to approve the purchase of the Line Locator from Pollard Water for the amount of $3,162.32.

**MOTION** to approve the emergency purchase of a Line Locator from Pollard Water at a cost not to exceed $3,300.00 was made by Board President Capparello; seconded by Board Member DiMarco.

 **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**FINANCIAL: DEPOSITS/EXPENSES/ACCOUNTS RECEIVABLES**

**Deposits: September 11, 2021 – October 8, 2021**

**$77,333.93** (Includes Residential and Industrial Customers)

**Expenses: September 11, 2021 – October 8, 2021**

**$33,740.89** (Excludes payroll: office/source/distribution)

**Accounts Receivable as of October 8, 2021**

**$420,606.24** (Includes Residential and Industrial Customers)

**MOTION** to approve the Deposits/Expenses/Receivables for 09/11/21 – 10/08/21 was made by Board President Capparello; seconded by Board Member Empie. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**FINANCIAL: AUGUST 2021 – INDUSTRIAL LEVY 10 Customers billed**

Water $99,149.19 Sewer $196,524.04 Maintenance $7,276.04 **Total $302,949.27**

**MOTION** to approve the **August 2021 Industrial Billing Levy** was made by Board President Capparello; seconded by Board Vice President Lyon. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**APPROVAL OF MINUTES**

**MOTION** to approve the meeting minutes of the Regular Meeting of September 13, 2021 was made by Board President Capparello; seconded by Board Member Empie. **Ayes: 4 Nays: 0 Abstain: 1 Absent: 0**

**Board Member DiMarco abstained from the vote due to his absence at the 09/13/21 meeting.**

**PUBLIC ANNOUNCEMENTS**

Board President Capparello asked Board Members to review their calendars to schedule 2022 Budget Meetings.

All Members were in agreement to schedule the following 2022 Budget Meetings:

 Monday, **October 18th at 4pm** for a 2022 budget workshop meeting

 Monday, **October 25th at 4pm** to adopt the 2022 Budget and Six Year Capital Plan

The next Regular Water Board meeting will be held on Monday, **November 8, 2021 at 6:00pm** at the Water Department Office.

**EXECUTIVE SESSION**

**Motion** to end the Regular Meeting at 6:18pm and go into Executive Session to discuss proposed, pending or current litigation was made by Board President Capparello; seconded by Board Member Empie.

 **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**Motion** to allow Water Board Clerk Susan Miller and Attorney Brian Goldberger to be present in the Executive Session was made by Board President Capparello; seconded by Board Member Marotta.

 **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**Motion** to end the Executive Session at 8:02pm was made by Board President Capparello; seconded by Board Vice President Lyon. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**ADJOURNMENT**

**MOTION** to adjourn the meeting at 8:03pm was made by Board President Capparello; seconded by Board Vice President Lyon. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

Respectfully submitted by:

Susan Miller, Water Board Clerk