**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**September 10, 2018**

**Meeting commenced at 6:00 p.m.**

**CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Board President George DiMarco called the meeting to order, followed by the Pledge of Allegiance.

**ROLL CALL OF BOARD MEMBERS**

Barbara Koehler, Clerk of the Water Board

**ATTENDEES**

George DiMarco, President

Scott Jeffers, Vice President

 Jason Hammer, Board Member

 John Swierzowski, Board Member

 Dave Hoover, Board Member (arrived at 6:13 p.m.)

 Michael Hlozansky, Senior Water Treatment Plant Operator

 Michael Poulin, City of Johnstown Attorney (arrived at 6:08 p.m.)

 Barbara Koehler, Clerk of the Board

 Tim Cellary, City Council Liaison

**PUBLIC SESSION** - none

**OLD BUSINESS**

 **• Capital Projects Review**

 ***Christman Roof Project***

- Contracts being executed by all parties.

 - Contractor submitting submittals for review.

 - Work to commence around October 1, 2018.

 - CT Male will provide a construction administration/inspection.

***Spillway Project at Cork Center***

The three (3) options provided by Greenman Pedersen Inc. (GPI) are as follows:

* Partial Rehab - approximate construction cost $1,500,000. Involves floor concrete slab replacement on steep portion of spillway only, resurfacing of remaining portion of spillway, and removal and replacement of select three (3) wall section areas.
* Partial Rehab - approximate construction cost $1,700,000. Involves floor concrete slabs replacement throughout starting at 25 feet below toe of spillway, resurfacing slab in upper at 25 feet of spillway, and removal and replacement of select wall sections and segments.
* Full Rehab - approximate construction cost $2,800,000. Full replacement of spillway floor and walls, along with new under floor drainage as directed by DEC.

The cost could be higher or lower based on the actual bids received. The costs do not include construction / administration. Depending on timetable for finishing design and minimum 30 day review by DEC, the project could go to bid by March/April 2019.

Board Member Swierzowski noted we should try to get a grant for project.

Water Board agreed that the full replacement of spillway is preferred if there is enough money.

 • **Setting Tap Fees for Water users**

Board President DiMarco asked members of Water Board if they reviewed the proposed TAP

application. There were no comments or suggestions.

The Water Board noted the proposed tap application is sufficient.

TAPS for Fulton County Water District #1 would not commence until April 2019. A timetable will be set up to start taking TAP applications.

 • **Meter Replacement**

Notices were mailed to residents on the south side of the city (S1 district).

 Meter replacements commenced 9/4/2018.

 • **Temporary Water Department Laborers**

The temporary laborers began working on 9/5/18. Both are helping installing meters and routine maintenance.

 • **6 year Capital Improvement Plan (CIP) and Budget for 2019**

 Budget will be finalized in a special meeting before end of October 2018.

Board reviewed possible projects/equipment for inclusion in the 6 year Capital Improvement Plan (CIP):

- Pickup Truck for Distribution and Vehicle for Distribution - $70,000 total cost.

 - Distribution equipment includes a Skid Steer and/or a new boring machine.

 - New roof at Cork Center – $450,000 to $600,000 budget. This includes design, construction,

and construction administration.

- Route 30A & Townsend Ave. – New York State is rehabilitating road.

While road is dug up, waterline could be replaced at an estimated cost of

$50,000 – $60,000.00

 - Sand Replacement at Cork (Bays 3 and 4). Approximate cost will be $225,000.00.

Board Member Hoover asked if it would be cost effective to replace needed sand at both plants. Mike Hlozansky indicated that changing the sand takes time for bays to start working effectively for about 1 year.

 The Christman Plant is a smaller project and could be done in house.

 Mike Hlozansky noted this is not an emergency but needs to be completed.

 Project takes about 1 – 2 weeks.

 • **Walmart**

Hlozansky and Koehler were waiting for Fire Chief Heberer, as Chief Heberer requested he be involved for fire protection.

Board Member Hoover wants Hlozansky and Koehler to reach out to Walmart to find out the weekly water usage for fire testing maintenance. Board Member Hoover wants to know gallons used and along with frequency of testing. Board Member Hoover states fire protection is one issue but water used in conjunction with basic maintenance should be reimbursed. Fire protection overflows are not metered, or recirculated/recycled by Walmart.

 • **Factory Street**

 Board President Dimarco noted there is nothing new to report, but project needs to be addressed

 soon.

**NEW BUSINESS**

 • **Hulbert Property**

Attorney Poulin will research the matter if necessary.

Board President DiMarco will write a letter to the new owners.

**FINANCIAL**

 • **MOTION** to accept Claims and Vouchers for payment (Audit Approval) made by Board Member

 Swierzowski and seconded by Board Vice President Jeffers.

 5 ayes 0 nays 0 absent

 Vendor Claims and Accounts Paid:

$ 20,671.09 for August 2018

$ 603,794.76 for September 2018\*

$ 624,465.85 TOTAL

\* Included are the following school taxes paid: $ 45,358.25 Oppenheim Euphrates School District

 $ 5,362.85 Gloversville School District

 $ 134,659.80 Johnstown School District

 $ 185,380.90

Unpaid Claims: $ 1,381.15 Goldberger & Kremmer from October 2016.

 • **MOTION** to approve of August 2018 Industrial Levy made by Board President DiMarco

 and seconded by Board Member Hoover.

5 ayes 0 nays 0 absent

 • **MOTION** to approve of August 2018 Residential Levy made by Board President DiMarco

 and seconded by Board Member Hoover.

 5 ayes 0 nays 0 absent

**MOTIONS & RESOLUTIONS**

 • **MOTION** to accept meeting minutes of August 13, 2018 made by Board Member Swierzowski

 and seconded by Board Member Jeffers.

5 ayes 0 nays 0 absent

 • **MOTION** to accept meeting minutes of August 27, 2018 (Special Meeting) made by Board

President DiMarco and seconded by Board Member Swierzowski.

5 ayes 0 nays 0 absent

**EXECUTIVE SESSION**

 • **MOTION** to enter Executive Session for “the medical, financial, credit, or employment history of a

 particular person or corporation, or matters leading to the appointment, employment, promotion,

 demotion, discipline, suspension, dismissal, or removal of a particular person or corporation” made

 by Board Member Swierzowski and seconded by Board Vice President Jeffers at 6:56 p.m.

 5 ayes 0 nays 0 absent

 • **MOTION** to exit Executive Session made by Board Member Swierzowski and seconded by Board

 Vice-President Jeffers at 7:14 p.m.

 5 ayes 0 nays 0 absent

**PUBLIC ANNOUNCEMENTS**

 • Next Water Board meeting will be Tuesday, October 9, 2018 at 6:00 pm

 • Water Department will be closed on Monday, October 8, 2018, in observance of Columbus Day.

**ADJOURNMENT**

 • **MOTION** to adjourn made by Board President Dimarco and seconded by Board Vice President Jeffers

 at 7:16 p.m.

 5 ayes 0 nays 0 absent

Submitted by

Barbara Koehler

Clerk of the Water Board