

**JOHNSTOWN WATER BOARD
MEETING MINUTES
January 12, 2015**

MEETING CALLED TO ORDER AT 6:00 P.M.

PRESENT:

NICHOLAS CANNIZZO, PRESIDENT
JOHN PRADELSKI, BOARD MEMBER
ANTHONY CARUSO, BOARD MEMBER
GEORGE DIMARCO, BOARD MEMBER
BRETT PRESTON, CITY ATTORNEY
KATHY IANNOTTI, COMMON COUNCIL
MICHAEL HLOZANSKY, SENIOR PLANT OPERATOR
CINDA SPRAKER, CLERK OF THE WATER BOARD

EXCUSED:

PUBLIC SPEAKERS: Nick said Chad Kortz will not be speaking tonight as originally scheduled.

FINANCIAL

AUDIT COMMITTEE: Vouchers were approved for payment by George DiMarco and Nicholas Cannizzo. Financial reports were provided and accepted by John Pradelski and Anthony Caruso. Anthony Caruso asked what F0630.899 and F0630.999 were for.
CARRIED

MINUTES: A motion to accept the minutes of the December meetings was made by John Pradelski seconded by Anthony Caruso

CORRESPONDENCE: The Board reviewed a request for relief of late fee charges from Esther Eisenbach. The Board instructed Cinda to send the customer a letter denying her request per the rules and regulations of the water department. Nick told her Board about a customer that called complaining and was very nasty. Nick instructed Cinda to hang up the phone if the customer becomes abusive. The Board reviewed the 2015 meeting schedule.

MOTIONS AND RESOLUTIONS: (ATTACHED)

RESOLUTION #1 motion by Anthony Caruso seconded by John Pradelski appointing President and Vice President of the Water Board

RESOLUTION #2 motion by John Pradelski seconded by George DiMarco setting the 2015 meeting day and time

RESOLUTION #3 motion by George DiMarco seconded by Anthony Caruso authorizing Board President to appoint Board members to the Finance/Audit Committee and the Personnel Committee

RESOLUTION #4 motion by John Pradelski seconded by George DiMarco designating the Leader Herald as the official newspaper.

RESOLUTION #5 motion by Nicholas Cannizzo seconded by Anthony Caruso designating fund balances.

RESOLUTION #6 motion by Nicholas Cannizzo seconded by John Pradelski appointed Scott Jeffers

RESOLUTION #7 motion by Nicholas Cannizzo seconded by George DiMarco to hire Philip Beckett CPA

RESOLUTION #8 motion by Nicholas Cannizzo seconded by John Pradelski to hire C.T. Male

FILTRATION & DISTRIBUTION: Mike and Wade submitted their monthly reports. John asked how much money was received in 2014 from hydro Qual. Mike told the Board the distribution crew is organizing the back bay for meter storage and work station. John asked about a frozen meter in Wades report stating it is the home owner's responsibility to protect the water meter. Mike explained the heat ended up going out at the property while the owner was away. Wade repaired the meter and submitted paperwork to Cinda to charge the owner for a frozen meter. The Board reviewed the vehicle use log. Mike said truck #19 is being looked at by the mechanics because of a noise in the front end. Anthony asked if vehicle maintenance increases during the winter and who does the maintenance. Mike said the city mechanics do the work on the vehicles. If it is too technical for them then the vehicle goes to Browns Ford.

OLD BUSINESS: Litigation continues on the watershed assessments. Mike said he spoke with the NYS Health Department about Todd Lee's water request. Brett said Todd must start with the Common Council. Even though the property is in the permissive use area, he is not a current customer and the Council must approve the connection. George asked if the area has already been approved as a permissive use area why he needs council approval. NYSDEC says he can obtain city water. The Board then discussed residents on the Fulton County Water District #1 water line wanting to

purchase City water. Brett said new connections must be approved by the council. Nick is going to contact the Mayor and request a meeting with a couple members of the common council to discuss selling water. Cinda was instructed to send Todd a letter advising him to contact the Common Council. John shared a memo with a February 15, 2015 date for all employees to submit any known time off to the Board. Cinda was instructed to make copies and give to Mike to distribute.

NEW BUSINESS: Nick made a motion to appoint Scott Jeffers to the water board for the 2015 vacancy. Scott was appointed per Resolution #6, 2015. Cinda told the Board that Cathy VanAlstyne had received a F.O.I.L. request seeking information on how much water the city had sold to CG Roxanne. Cinda told Cathy C G Roxanne has never purchased water from the city. Anthony discussed checking all employee timecards with the Board. Mike and Cinda have been instructed to provide copies to the personnel committee for review. Anthony stated Cinda should not be paid for her lunch. Anthony stated no one else is paid for their lunch and the Board should either make a decision now or make it part of her contract. Brett said it should be discussed in executive session. Nick informed the Board that him and George met with the state auditors and discussed having an outside auditor review their financial records. Nick said the state auditors thought it was a good idea. Nick and George met with Philip Beckett and presented an offer from Philip Beckett CPA, P.C. Anthony stated this has no reflection on how Cinda prepares the budget. George stated Beckett will provide a more in depth audit of the department's finances. Cinda stated Phillip Beckett is a customer of her family business. Nick stated Beckett does work for the Gloversville Water Board so he is familiar with water department accounts. Nick also stated if Cinda has a financial question she can ask Phil rather than bothering Mike Gifford. George said Phil can also provide guidance to the Board. John questioned if the cost had been budgeted for. Nick said it hadn't been budgeted for but the Board should find the money to fund it. The Board reviewed a contract hiring C.T. Male for 2015. George met with a representative from 360 Security to install cameras in the office area. The representative also suggested alarming the doors and windows in case of a break in. John asked about an audio system being installed in case someone is abusive at the window. George will get a quote from the representative to install the cameras with audio and the alarms for the windows and doors.

A motion to enter into executive session for personnel was made by Nicholas Cannizzo seconded by Anthony Caruso

A motion to exit executive session was made by Nicholas Cannizzo seconded by Anthony Caruso

A motion to adjourn was made by Nicholas Cannizzo seconded by Anthony Caruso

The meeting ended at 7:30 p.m.