



**Johnstown Common Council**  
Business Meeting - Council Chambers, City Hall  
Monday, April 21, 2025 @ 6:00 p.m.

**REPORTS FROM CITY LIAISONS**

- Gloversville Johnstown Joint Sewer Board
- Planning Board
- Assessor

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
March 12, 2025**

**DRAFT**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, March 12, 2025. The meeting was called to order at 6:10 P.M.

**ROLL CALL**

Christopher Vose	Chairman
Bobbi Trudel	Vice Chair
Eric Parker	Secretary
Michael W. Stover	Member
John Rizzo	Member
Deanna Hitchcock	Member
Harry Brand	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Darleen Gaugler	Principal Account Clerk
Hilary Ruzycky	Administrative Aide

**FEBRUARY 12, 2025 MEETING MINUTES**

The Board approved the February 12, 2025, regular meeting minutes on a motion made by Mr. Stover, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 5, 14, 18 & 19.

**PLANT OPERATIONS**

**Award Bid: Surplus High Voltage Cable & Conduit**

Manager Brand reported a bid opening was held on March 3, 2025, for the sale of new surplus High Voltage Cable and Conduit purchased for a contingency plan developed in the event of a duct bank failure during the Slope Stabilization Project. Bid Specifications were forwarded to twelve (12) potential bidders. A single bid was received from High Voltage Electric Service in the total amount of \$4,900.00 (\$4,000 for 2,500 Ft - 2-1C STR BC Cable and \$900 for 650 Ft - 4" Cantex Rigid Conduit). On a motion made by Mr. Parker, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board accepted the bid proposal from High Voltage Electric Service in the total amount of \$4,900.00, for the purchase of new surplus High Voltage Cable and Conduit purchased for a contingency plan developed during the Slope Stabilization Project.

**Award Contract Cogen Engine #2 Top End Overhaul**

Manager Brand reported a contract proposal was received from Milton CAT through Sourcewell Cooperative Purchasing for OEM CAT parts and service needed to complete a top end overhaul on Cogen Engine #2, as part of the 2025 Capital Plan. The proposal of \$63,220.25 covers the cost of estimated time and materials, including a \$3,300.00 discount for accounts established through Sourcewell Cooperative Purchasing. On a motion made by Ms. Trudel, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized to award a contract to Milton CAT, for OEM CAT parts and service for a top end overhaul of Cogen #2, at the total cost of \$63,220.25.

**Award Contract: Dump Truck Chassis and Box**

Manager Brand reported on two (2) contract proposals for the procurement of a new Dump Truck, as part of the 2025 Capital Plan. Truck chassis and box are available from separate vendors through Sourcewell Cooperative Purchasing and NPPGov.

1. A contract proposal was received from HL Gage Sales Inc. through Sourcewell Cooperative Purchasing for a 2024 International Dump Truck Chassis and Cab with related equipment, accessories and services. On a motion made by Mr. Stover, seconded by Mr. Parker, carried six (6) in favor, and none (0) opposed, the

Board authorized to award a contract to HL Gage Sales Inc. for the purchase of a 2024 International Dump Truck Chassis and Cab with related equipment, accessories and services, at the cost of \$161,635.00

2. A contract proposal was received from Henderson Truck Equipment through NPPGov a national cooperative procurement organization for a 16-foot Mark E Watertight Stainless Steel Dump Box. On a motion made by Ms. Trudel, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized to award a contract to Henderson Truck Equipment, for a 16-foot Mark E Watertight Stainless Steel Dump Box, at the cost of \$61,133.00.

#### **Cross Auger Conveyor Installation**

Manager Brand reported on the emergency purchase and installation of a new cross auger for the sludge conveyor in the Solids Handling Building as approved at the February Joint Sewer Board meeting. Installation of the cross auger was completed in-house by the maintenance staff. The sander unit was relocated closer to Belt Press #3 to push more sand to increase total % solids. Moving the sander provides extra mixing distance in the cross auger to potentially support replacement of the incline auger with a belt conveyor and still achieve proper % solids delivered to the landfill. The addition of sand results in the auger wears out every four to five years and the frequent liner replacement which is costly. Troy Belting inspected the site and took measurements to prepare a quote for a new belt conveyor.

#### **Authorize Contract Renewal Term: Montgomery County Sanitary District No. 1**

Manager Brand reported Montgomery County Sanitary District No. 1 requested to change the term of their Sludge Disposal Agreement to a start date effective May 1, 2025 through April 30, 2027, with the disposal rate stipulated by the current approved Rate Schedule at the time of disposal. On a motion made by Ms. Trudel, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board approved the request to renew the Montgomery County Sanitary District No. 1 Sludge Disposal Agreement, effective May 1, 2025 through April 30, 2027, with the disposal rate stipulated by the current approved Rate Schedule at the time of disposal.

#### **SPDES Permit Limits: Cyanide and Copper**

Manager Brand reported the effluent composite samples for Cyanide are reaching maximum SPDES Permit limits. Increased sampling of Industrial Users and plant processes occurred in February to identify possible sources for the increasing parameters. Sampling also revealed increased amounts of trace Copper. To date no specific source is identified for detection of the increased metals. Additional efforts and sampling will continue.

#### **PERSONNEL**

##### **Adoption of Drug & Alcohol Policy**

Manager Brand reported he drafted a Drug & Alcohol Free Workplace Policy for the facility. Copies of the newly created policy were provided to each Board member for review. The draft policy was previously approved by GJJSB Legal Counsel and Teamsters Local 294 Union. The policy is necessary to comply with federal grant eligibility requirements and to provide a Drug & Alcohol Free Workplace for all employees. On a motion made by Mr. Parker, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board adopted the new Drug & Alcohol Free Workplace Policy, as submitted and effective immediately. Manager Brand will provide training and a copy of the policy for each employee.

##### **Healthcare Proposal: Teamsters Local 294 Union**

Manager Brand reported the Teamsters Local 294 Union submitted a healthcare proposal as discussed during negotiations of the Collective Bargaining Agreement. Insurance broker Brown & Brown confirmed a Qualifying Event for health insurance allowing employees to enroll in or change health insurance plans outside the annual open enrollment period. Interested employees have thirty (30) days to enroll in the new healthcare plan. Manager Brand also noted the new program is in place to provide employees with prescription safety glasses.

#### **ATTACHMENTS**

Wastewater Programs Report, Annual Trends/Comparison Report, and 2025 O&M Expenditure Reports were reviewed per Attachments No. 1, 2, & 3.

**Approve Abstract #3**

O&M purchase orders and disbursement sheets totaling \$203,924.00 were approved for payment on a motion made by Mr. Stover, seconded by Mr. Parker, carried six (6) in favor, and none (0) opposed.

Capital disbursement sheet totaling \$38,422.85 was approved for payment on a motion made by Mr. Stover, seconded by Mr. Parker, carried six (6) in favor, and none (0) opposed.

**OLD BUSINESS**

**Headworks Analysis: Request For Proposals**

Manager Brand requested approval to seek Requests For Proposals (RFP) from engineering firms for a Plant Headworks Analysis to determine maximum level headworks loadings. Board members unanimously agreed RFPs should be sought for a Plant Headworks Analysis.

**NYMIR Business Interruption Insurance Claim**

Manager Brand reported receipt of a proposed settlement for the NYMIR Business Interruption Insurance Claim for excess energy costs and lost revenue from energy production during the High Yard Recovery Project. Board members were provided Schedule 1 – Summary of Claimed and Calculated Losses for the Period from March 2024 through October 2024. The settlement amount is \$328,797, less the \$100,000 advance issued in 2024, for a total calculation of \$228,797.00, for all Business Income/Extra Expense related items of the claim. On a motion made by Mr. Stover, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board authorized Manager Brand to execute a Sworn Statement of Proof of Loss for settlement of the NYMIR Business Interruption Insurance Claim for excess energy costs and lost revenue from energy production during the High Yard Recovery Project.

**Sludge Dryer: EFC Environmental Listing 2026**

Manager Brand reported he contacted Arcadis New York and the Environmental Facility Corporation (EFC) to learn about current funding opportunities through the EFC State Revolving Fund for water and wastewater infrastructure specifically relating to the proposed Thermal Sludge Dryer Project. EFC prepares an Intended Use Plan annually to prioritize water and wastewater projects based on a scoring system and determines which projects can be funded. EFC representative indicated while the probability of the project being awarded grant fundings was not zero, it is likely low. Manager Brand has reviewed a Feasibility Study prepared by Arcadis for EFC grant applications submitted for the Thermal Sludge Dryer Project in 2021, 2022, and 2023.

To date the Thermal Sludge Dryer Project has not been selected for grant funding and is considered an adjacent project to clean water. Manager Brand estimates the current recovery of capital for a Sludge Dryer Project is between 22 and 32 years with 13 million in bonding needed from the cities. An updated Intermunicipal Agreement is also required. Manager Brand has scheduled further discussion with Arcadis regarding Engineering Program Grants. Staff are researching smaller scale sludge dryers to connect to the existing systems.

Based on all the available information and current fiscal environment Manager Brand recommended to the Board that the project be removed from the multiyear listing, as at this time establishing a project schedule for 2026 is extremely unlikely and is required to remain on the list. Board members unanimously agreed that the Sludge Dryer Project be removed from the EFC multiyear listing.

**NEW BUSINESS**

**Sewer Rates**

Manager Brand reported the proposed 2025-2026 Sewer Rates will be presented to the Board at the upcoming April Board meeting. The Board decided an extra committee meeting is not necessary. A Public Hearing will be scheduled in late April. If adopted, the rates will become effective on May 1, 2025.

**EXECUTIVE SESSION**

On a motion made by Ms. Trudel, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board members and Manager Brand went into executive session at 7:58 P.M. to discuss NY Public Officers Law §105:1 –

(f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

On a motion made by Ms. Trudel, seconded by Mr. Stover, carried (6) in favor, and none (0) opposed, the Board came out of executive session at 8:16 P.M. No action was taken.

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 8:18 P.M. on a motion made by Mr. Stover, seconded by Ms. Trudel, carried (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, April 9, 2025, at 6:00 P.M.**

Respectfully submitted,

Eric Parker, Secretary  
Gloversville-Johnstown Joint Sewer Board



# City of Johnstown

Meeting: Planning Board Meeting  
 Date: Tuesday, April 1, 2025  
 Time: 4:00 p.m.  
 Location: Conference Room, City Hall  
 Presiding Officer: Peter Smith, Chairman

Meetings are broadcast using Facebook Live. The public is able to view the meeting from the official City of Johnstown Facebook page: [City of Johnstown, New York](#)

The proceedings of meetings are taped for the benefit of the City Clerk; the minutes are not a verbatim record of the proceedings; therefore, the minutes are not a word-for-word transcript.

## Planning Board Meeting Minutes

- **CALL MEETING TO ORDER**
- **MEMBERS IN ATTENDANCE**

		PRESENT	ABSENT / EXCUSED	LATE
Peter Smith	Board Member, Chairman	X		
Chandra Cotter	Board Member	X		
Terri Easterly	Board Member	X		
Betsy Camarra	Board Member	X		
Roberta Thomas	Board Member		Absent	
Michael M. Albanese	Board Member, City Attorney	X		
Christopher J. Vose	Board Member, City Engineer	X		
Larry O'Regan	Fire Chief	X		
Carrie M. Allen	City Clerk	X		
Scott Jeffers	Council Liaison	X		
Cody Logan	Deputy City Clerk	X		

- **APPROVE MINUTES**

1. Meeting – March 25, 2025

Action Taken

Motion: Board Member Easterly      Ayes: 6      Absent: 1 (Thomas)  
 Seconded: Board Member Vose      Noes: 0      Abstain: 0

- **ITEM #1: Public Hearing – Prindle Ave Subdivision**

Speakers: JoAnne Gifford of N. Chase Street spoke on behalf of neighborhood      Opened: 4:02pm  
 They have concerns with flooding, traffic and property values. She was unsure of project was  
 being developed exactly. The Clerk showed her a map so that she had a better understanding.      Closed: 4:07pm  
 She felt better once being shown and explained as to where the project would happen.  
 Discussion: None

**DECLARE LEAD AGENCY**

Motion: Board Member Camarra      Ayes: 6      Absent: 1 (Thomas)  
 Seconded: Board Member Cotter      Noes: 0      Abstain: 0  
 Discussion: Cotter stated this would be based on Environmental Review

**DECLARE NEGATIVE DECLARATION**

Motion: Board Member Cotter      Ayes: 6      Absent: 1 (Thomas)  
 Seconded: Board Member Easterly      Noes: 0      Abstain: 0  
 Discussion: This would be for lot-line/subdivision only

**SUBDIVISION APPROVAL**

Motion: Board Member Cotter      Ayes: 6      Absent: 1 (Thomas)  
 Seconded: Board Member Easterly      Noes: 0      Abstain: 0  
 Discussion: Developer would need to appear in future once project begins

- **ITEM #2: 24 Hour Fitness; 23 Cayadutta Street**

Atty. Jason Brott appeared on behalf of the applicant and will bring any information back to him.  
Plans are to convert existing bldg. to a 24 hr. fitness center. Bldg will change from light manufacturing to accessible use. No structure changes, no additions.  
Atty. Albanese felt that the plans submitted are not adequate and would like a professional plan to be submitted prior to the Public Hearing which will be scheduled for May 6<sup>th</sup>; clerk will advertise

**DECLARE NEGATIVE DECLARATION**

Motion:	Board Member	Cotter	Ayes:	6	Absent:	1 (Thomas)
Seconded:	Board Member	Easterly	Noes:	0	Abstain:	0

- **ITEM #3: WalMart Distribution; Temporary Shower Unit**

Travis Mitchell spoke on the project. The transportation/maintenance bldg. is being renovated. They are requesting a mobile unit to house temporary showers until renovations are complete; perhaps a year +.

**DECLARE LEAD AGENCY**

Motion:	Board Member	Camarra	Ayes:	6	Absent:	1 (Thomas)
Seconded:	Board Member	Vose	Noes:	0	Abstain:	0

A public hearing will be scheduled for May 6<sup>th</sup>; clerk will advertise

- **DISCUSSION**

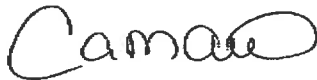
Chief O'Regan had a request for a business owner to place a shipping container on their property to use a storage. The current code does not establish any guidelines for such use. He feels this is something that should be brought before Council and added to City code. Board agreed.

- **ADJOURN**

Time: 4:32 pm

Motion:	Board Member	Camarra	Ayes:	6	Absent:	1 (Thomas)
Seconded:	Board Member	Easterly	Noes:	0	Abstain:	0

Respectfully Submitted,



Carrie M. Allen, City Clerk



# City of Johnstown

## Assessor's Office

Tina K. Dimitriadis

PO Box 160, 33-41 East Main Street

Johnstown, New York 12095

Phone: (518) 736-4015 • Fax: (518) 762-4939

[assessor@cityofjohnstown.ny.gov](mailto:assessor@cityofjohnstown.ny.gov)

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## **ASSESSOR REPORT**

**April 21, 2025**

- Work on the 2025 Tentative Roll has been completed by the Assessor.
- The County will process and print the 2025 Tentative Roll and it will be filed in the Clerk's Office on or before May 1, 2025.
- The 2025 Tentative Roll will also be available on the City of Johnstown and Fulton County websites.
- Notice when the Assessor's Office is in attendance will be on the City website and at the Assessor's office or by calling 518-736-4015.
- Grievance day is May 27<sup>th</sup> from 4-8pm in the 2<sup>nd</sup> floor Courtroom at City Hall.