Johnstown Common Council

Business Meeting - Council Chambers, City Hall

Monday, July 15, 2019 @ 6:00 p.m.

Minutes

The proceedings of this meeting were taped for the benefit of the City Clerk; the minutes are not a verbatim record of the proceedings, therefore the minutes are not a word-for-word transcript.

CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE – Vernon F. Jackson, Mayor

SWEARING IN / OATH OF OFFICE – N/A

ROLL CALL OF COUNCIL – Carrie M. Allen, City Clerk

IN ATTENDANCE:

|  |  |
| --- | --- |
| Vernon F. Jackson, Mayor | Michael C. Gifford, City Treasurer |
| Craig Talarico, Council Member-at-Large | Michael J. Poulin, City Attorney |
| Bradley Hayner, Council Member | Carrie M. Allen, City Clerk |
| Kathi Iannotti, Council Member | Bruce Heberer, Fire Chief |
| Helen Martin, Council Member | David F. Gilbo, Chief of Police |
| Scott Jeffers, Council Member | Christopher J. Vose, City Engineer |
|  | Diedrie M. Roemer, Director, Senior Citizens Program  Darryl Purinton, Internal Control Officer |

ABSENT – N/A

Craig Talarico

Bradley Hayner

PUBLIC SPEAKERS – N/A

PRESENTATIONS – N/A

EMPLOYEE RECOGNITION – N/A

PROCLAMATIONS – N/A

APPROVE MINUTES – June 17, 2019

Motion to approve – Council Member Iannotti

Seconded – Council Member Jeffers

Discussion: None

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

CLAIMS AND ACCOUNTS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| General Fund A | – unpaid; | Abstract # | 4637 | $ | 87,277.33 |
| General Fund A | – paid; | Abstract # | 07/2019A | $ | 896,936.17 |
| Sewer Fund G | – unpaid; | Abstract # | 756 | $ | 145,180.59 |
| Sewer Fund G | – paid; | Abstract # | 07/2019G | $ | 436.07 |
| Voucher Fund VO | – paid; | Abstract # | 07/2019VO | $ | 49,974.80 |
| Community Renewal | – paid; | Abstract # | 07/2019CDR | $ | 26,749.90 |

Motion to approve – Council Member Iannotti

Seconded – Council Member Martin

Discussion: None

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

CITY OFFICIALS’ REPORTS

Fire/Codes

* + - Fire:
* Conducted in-service training on Operations at multi-agency incidents.
* Responded to 154 calls for service; 6 structure fires, 6 motor vehicle accidents, 1 mutual aid to Gloversville, 16 hazardous conditions calls, 107 emergency medical assistance and 18 service calls.
  + - Codes:
* Conducting training on wall assembly requirements and inspections.
* 82 permits issued, estimated cost of construction/renovation $696,983.00 and fees collected $2,892.50
* Conducted 888 inspections and complaint responses.
* City of Johnstown Firefighter Jake Van Every. While shopping at Food & Fuel in Mayfield, an individual had a heart attack. Jake started CPR and the individual survived.
* Get permits before starting work
* Mowing complaints: On top of it and working on it. Priority work in the city comes first. Sometimes we don’t know about a lawn so if you see something that needs to be addressed call and it will be added to the list.

Police

* + - 739 calls for service; 93 criminal cases were generated, 42 arrests, 61 citations; 51 traffic & 10 parking, 42 traffic accidents investigated.
    - Training:
      * 2 officers attended bike patrol training
      * 2 officers attended commercial vehicle enforcement awareness
      * 2 officers attended fentanyl trends, officer safety & investigations training
      * Secretary completed public safety dispatcher course
      * Department completed annual firearms training
    - Richard Jones retired. Will be replacing soon.
* Mayor mentioned that he and the police chief agree that there will be a stronger police presence at next year’s fireworks at Knox due to the large crowd. No trouble was had but with a crowd that size, attention needs to be made for traffic control and for emergency vehicles.

Department of Public Works

* Completed OSHA Training. Supervisors and Engineer will attend 30 hour course
* GPI finalizing design for the Townsend Ave Bridge – will start next year
* Mowing complaints; the dept. doesn’t police mowing of lawns, react to complaints. Per city ordinance they have to send a letter to property owners before city can mow and charge property owners. They are down employees and doing the best they can.

Senior Center

* 3000+ people in June
* Exercise classes 300+ people attended in June
* Golf League at Holland Meadows on Wednesday mornings
* AARP Defensive Driving Course offered
* Selling Quilt Raffle tickets – drawing will be in October
* Wednesday, July 17th from 3-7 Housing & Transportation Showcase
* 50+ Club BBQ at Whitey’s July 26th
* Trips planned to Cooperstown, Alexandria Bay & Saratoga Flat Track

Internal Control Officer

* Draft of the Payroll Cycle policies and procedures have been submitted to the Mayor for review
* Next projects will be working on Credit Card Policy, Capital Asset Control Policy & Fund Balance Policy.

Treasurer

* Started to work on possible Bond Issue. Total estimate is $1.6M; current wish list includes:
* Fire Department - Pumper $575k, utility pickup & plow $46k, ambulance $200k
* DPW – Garbage Truck $161k, dump truck $172k, plow truck, mini excavator $73k, & 2 pick-up trucks $73k
* Senior Center – Roof $61k
* Police – unmarked vehicles; chief is getting estimates
* Building materials

LIAISONS’ REPORTS

* Kathi Iannotti, Assessor’s Office – No Report

Mayor reported that the Assessor’s office is closed for vacation this week.

* Kathi Iannotti, Planning Board
* NoSo Storage - construct storage units on Townsend Avenue
* Ruby & Quiri – 16,000 sq. ft. addition

Both projects are scheduled for a public hearing on Tuesday, August 6th @ 4:00 p.m.

* Helen Martin, Joint Sewer Board – No Report

Mayor received a letter from Mohawk Valley Economic Development asking about our bio digester. They are attempting to help the City of Rome get one and have question on financing. He referred them to speak with Sewer Plant directly.

* Water Board – No Report (Liaison Absent)

ORDINANCES – N/A

RESOLUTIONS

1. Reject bids & Advertise for 2019 Street Resurfacing

Presented by Council Member Jeffers

Seconded – Council Member Martin

Discussion: error in quantities, didn’t become aware of error until night before bids were due and it was too late to put out an addendum. Low bidder was different after correction was made. Wasn’t able to come to a peaceful resolution. To avoid possible litigation thought this was best to be fair and put back out to bid. In addition, state put back in winter extreme recovery money and changes would need to be made to quantities anyway. As long as weather cooperates should still have paving done by October.

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

1. Establish Standard Work Day for non-union employees

Presented by Council Member Iannotti

Seconded by Council Member Martin

Discussion: None

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

1. Common Council as lead agency and issue negative declaration for Townsend Avenue Bridge project.

Presented by Council Member Martin

Seconded by Council Member Iannotti

Discussion: Error in resolution, clerk will change Type I Action to Type II Action

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

1. Advertise Request for Proposals for Audit Services

Presented by Council Member Jeffers

Seconded by Council Member Iannotti

Discussion: None

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

DISCUSSION

Mayor congratulated

* Historical Society on successful Jail & Bail which took place Saturday; raised more than they hoped
* JACC for the sponsorship of fireworks which were outstanding

ANNOUNCEMENTS

* Farmer’s Market in the Main Street Park; Tuesdays from 3-6 p.m.
* Johnstown Citizens Band will be performing in the park on Main Street; Fridays, July, 19th, 26th & August 9th from 7-9 p.m.
* Johnstown Midsummer Concert Series will be performing in the park on Main Street; Thursdays, July 18th – August 8th from 7-9 p.m.
* Harry Potter Party in the park; Wednesday, July 31st 2-6 p.m.
* Business Meeting Monday, August 19th @ 6:00 p.m.

MOTION TO ADJOURN – 6:28 p.m.

Council Member – Iannotti

Seconded – Council Member Martin

Discussion: None

Ayes: 3

Noes: 0

Absent: 2 (Talarico, Hayner)

Abstain: 0

Respectfully submitted,

Carrie M. Allen

City Clerk