BUILDING PERMIT

APPLICATION FOR BUILDING PERMIT AND CERTIFICATE OF OCCUPANCY/COMPLIANCE WITHIN THE CITY OF JOHNSTOWN

APPLICATION is hereby made to the Code Enforcement Officer for a Building Permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions, alterations, removal or demolition as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations, etc. as follows:

A. The applicant shall notify the Code Enforcement Office of any changes in the information contained in the application during the period for which the permit is in effect. **A permit will be issued when the application has been determined to be complete and when the proposed work is determined to conform to the requirements of the Uniform Code.** The authority conferred by such a permit may be limited by conditions.

B. A building permit may be suspended or revoked if it is determined that the work for which it pertains is not proceeding in conformance with the Uniform Code or with any condition attached to such a permit, or if there has been a misrepresentation or falsification of a material fact in connection with the application for permit.

C. A building permit shall expire **one (1) year from the date of issuance** or upon the issuance of a Certificate of Occupancy (other than a temporary certificate of occupancy), which ever comes first. The permit may, upon written request, be renewed for successive one-year periods provided that (1.) the permit has not been revoked or suspended at the time the application for renewal is made; (2.) the relevant information in the application is up to date; and (3.) the renewal fee is paid.

CERTIFICATION:

I hereby certify that I have read the instructions and examined this application and known the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be completed with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

OWNER/AUTHORIZED AGENT: _____ **Date:** 5/6/26

Referred to Zoning Board of Appeals: _____ ***Date:*** _____

CITY OF JOHNSTOWN
Code Enforcement Office
244 North Perry Street
Johnstown, New York 12095
(518) 736-4076

- OFFICE USE ONLY -
Approved: ____/____/_____ Receipt #_____
Permit #: _____, 20____ Fee Paid: _____
Signature: _____

ADDRESS NAME TYPE

BUILDING / DEMOLITION PERMIT APPLICATION

Applicant shall notify this Office of any changes in the information contained in the application during the period for which the permit is in effect. **A permit will be issued when: a) application has been determined to be complete, b) fee has been paid and 3) when proposed work is determined to conform to the requirements of the Uniform Code.** The authority conferred by such a permit may be limited by conditions.

Permit may be suspended or revoked if it's determined that work is not proceeding in conformance with the Uniform Code, with any conditions attached to such permit, or if there has been misrepresentation or falsification of a material fact in connection with the application for permit.

Demolition Permit will expire **six (6) months** from date of issuance / Building permit will expire **one (1) year** from the date of issuance or upon issuance of a Certificate of Occupancy (other than a temporary Certificate of Occupancy), whichever comes first. Permit may, upon written request, be renewed for successive one-year periods provided that a) permit has not been revoked or suspended at the time the application for renewal has been made; **b)** relevant information in the application is up to date; and c) renewal fee is paid (half cost of original permit).

Additional terms of permit can be found on Schedule of Permit Fees.

APPLICANT INFORMATION

Name / Company E & J Jerome Service		Phone (518) 921 1390	
Contact Person Erick Perez		Email eandjeromeservice@gmail.com	
Address 309 North Perry St	State NY	Zip 12095	

PROPERTY OWNER INFORMATION, IF DIFFERENT THAN APPLICANT

Name	Phone	
Address	State	Zip

SUBCONSTRACTOR INFORMATION (attach additional sheets if necessary)

Name of Company	Phone

PROJECT INFORMATION

Location 309 North Perry Street		Renewal Application: YES ☐ NO ☒
Estimated Cost of Project:	Work will begin: ____/_____/_____	for a period of _____ day(s) _____ week(s)

DEMOLITION GENERAL COMMENTS

Environmental Survey – _____

Asbestos Abatement w/ Way Bill – _____

Where is Debris going? – _____

DESCRIPTION OF PROJECT w/ DETAILS. IF NEEDED, ATTACH DRAWING OF PLOT PLAN / CONSTRUCTION PLAN.

we are requesting approval to sell cars at E and J Jerome Service 309 North Perry St, this approval is nessesary for us to obtain our dealer license for buying and selling cars we will have 5 cars outside the fence at a time

APPLICANT CERTIFICATION:

I hereby certify that I have read and examined this application and known the same to be true and correct. All provisions of Laws and Ordinances covering this type of work will be completed whether or not specified herein. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other State or Local Law regulating construction or the performance of construction.

_____ Date: 8/11/26

PERMIT APPROVAL - CODE ENFORCEMENT OFFICE (CEO) USE ONLY

BUILDING
- ☐ General alterations / renovations - $35.00
- ☐ Fence - $25.00
- ☐ Swimming pool - $35.00
- ☐ Garage - $50.00
- ☐ Shed / Carport / Deck - $35.00
- ☐ Siding / Roofing/ Windows - $35.00
- ☐ Mobile home sitting - $75.00
- ☐ Signs / Awnings / Canopies - $35.00

ALTERATIONS & RENOVATIONS
- ☐ 1 & 2 family - $100.00
- ☐ Multiple dwelling - $200.00

MISCELLANEOUS
- ☐ Certificate of Occupancy - $75.00
- ☐ Bank letter - $35.00
- ☐ Operating Permit - $35.00

RESIDENTIAL BUILDING & EXCAVATION
- ☐ 1 & 2 family under 1500 sq. ft. - $200.00
- ☐ Each add't. 1000 sq. ft. or part thereof - $100.00
- ☐ Multiple dwelling each 1000 sq. ft. - $200.00
- ☐ Manufactured home installation - $125.00
- ☐ Add't. units or sleeping room - $50.00
- ☐ Additions; each 1000 sq. ft. - $125.00
- ☐ Multiple dwelling; each 1000 sq. ft. $200.00

INDUSTRIAL & COMMERCIAL SITE REVIEW
- ☐ 1 – 5 lots - $100.00
- ☐ 6 or more lots - $100.00
- ☐ Plus, for each add't. - $25.00

☐ DEMOLITION - $75.00

NON RESIDENTIAL BUILDING & EXCAVATION
- ☐ Roofing - $75.00
- ☐ New Construction 1st 1000 sq. ft. - $200.00
- ☐ Each add't. 1000 sq. ft. or part thereof - $125.00
- ☐ General construction- additions- alterations-renovations $150
- ☐ Alterations / Renovations to building system - $250.00 (electrical, heating, ventilation, air conditioning, plumbing or any combination)

S.E.Q.R. REQUIREMENTS
- ☐ Lead Agency Coordination - $50.00
- ☐ Long Form EAF & Determination of Significance - $100.00
- ☐ Draft EIS Review - $150.00
- ☐ Final EIS Review - $200.00

Permit Issued? YES ☐ NO ☐ Fee charged: _____

Planning Board: Approved ☐ Not Required ☐

Zoning Variance: Approved ☐ Not Required ☐

Code Permit #: _____ Tax Map #: _____

Insurance provided? ☐ Yes ☐ No

CEO Signature: _____ Date: ___/___/_____

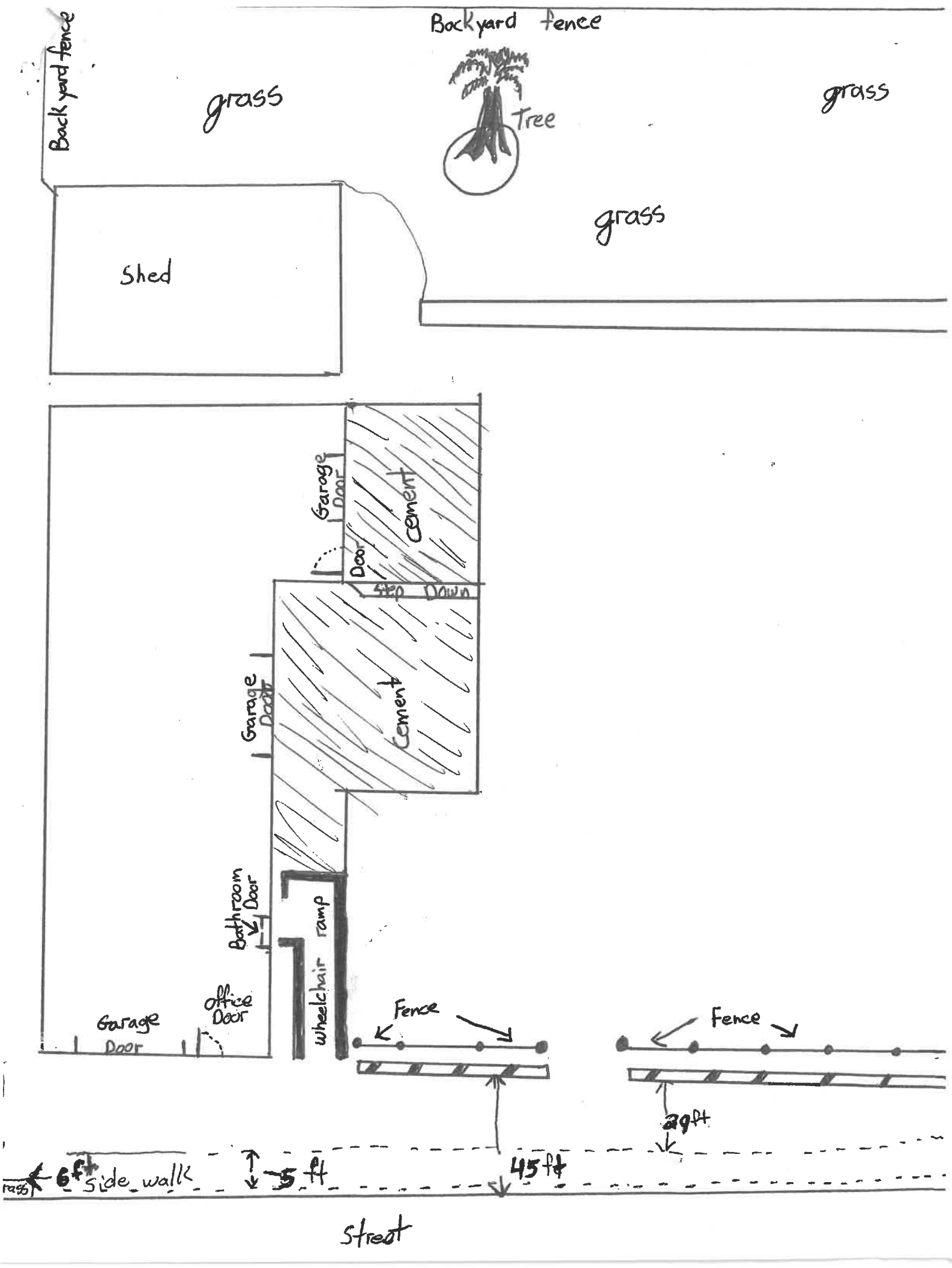
INSPECTIONS:

Date: ___/___/_____ Type: _____ Approved: YES ☐ NO ☐ CEO Initials: _____

Date: ___/___/_____ Type: _____ Approved: YES ☐ NO ☐ CEO Initials: _____

Date: ___/___/_____ Type: _____ Approved: YES ☐ NO ☐ CEO Initials: _____

Date: ___/___/_____ Type: _____ Approved: YES ☐ NO ☐ CEO Initials: _____


Backyard fence
Back yard fence
grass
Tree
grass
grass
Shed
Garage Door
Cement
Door
Step Down
Garage Door
Cement
Bathroom Door
wheelchair ramp
Garage Door
office Door
Fence
Fence
29ft
6ft
side walk
5 ft
45ft
grass
Street