



City of Johnstown

Assessor's Office

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ASSESSOR REPORT March 18, 2024

- The Assessor will be doing field work over the next few weeks.
- The Assessor's Office continues to work on the 2024 roll.

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
February 21, 2024**

DRAFT

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, February 21, 2024. The meeting was called to order at 7:00 P.M.

ROLL CALL

Christopher Vose	Chairman
Donald Schwartz	Vice Chairman
Eric Parker	Secretary
Michael Stover	Member
John Rizzo	Member
Bobbi Trudel	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Ian Colvin Marincic	WWTP Engineer Technician
Hilary Ruzycky	Administrative Aide
Darleen Gaugler	Principal Account Clerk
Ronald Horton	Maintenance Supervisor

JANUARY 2024 MEETING MINUTES

The Board approved the January 17, 2024, regular meeting minutes on a motion made by Mr. Parker, seconded by Mr. Schwartz, carried six (6) in favor, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 1, 3, and 6.

PLANT OPERATIONS

Annual Report Presentation

Plant Manager Arnold presented the 2023 Annual Report highlighting the year's significant events and projects.

Some projects accomplished included changing out spent media from the sulfa-treat vessel, replacing the drain valve and underground piping at Whey Tank #2, rebuilding the Nash Compressor, replacing chains and flights on Screening Grit Channels #1 and #2, replacing the stator and rotor on Gravity Belt Thickener #1, cleaning and painting the Solids Holding Tank and splitter box, and installing a new valve and hydrant at the RV discharge station.

Total Industrial Flows decreased 3.8%, Total Suspended Solids increased 4.3%, Biochemical Oxygen Demand increased by 2.7% and Total Kjeldahl Nitrogen increased 0.5%.

COGEN electrical generation decreased by 13.5% with excess power of 12% sold to National Grid.

Copies of the report were distributed to those present. Additional copies will be sent to Gloversville and Johnstown city officials, state officials, and GJJSB legal counsel. The report will be posted on the facility's website.

High Yard Maintenance

Plant Manager Arnold reported the facility's main high voltage substation (the High Yard) is due for preventative maintenance services, including a full inspection, cleaning, calibrating, oil analysis, and testing. On a motion made by Mr. Schwartz, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, Manager Arnold was directed to issue a Request for Qualification and Quotation (RFQ) for preventative maintenance services of the facility's main high voltage substation.

UV Disinfection System Generator

Plant Manager Arnold reported he is working to implement a plan for backup power to the UV disinfection system during power outages, per requirement under NYS DEC. Manager Arnold recommended the installation of a 650kW backup generator with an automatic transfer switch to auto feed the UV disinfection system. The Board recommended that Manager Arnold add language for the emergency generator upgrade to the RFQ for electrical services of the High Yard. The RFQ shall solicit vendors with proven municipal project experience.

Turblex Class I Service

Plant Manager Arnold noted the Turblex Blower is due for Class I Service, as part of the 2024 Capital Plan. This equipment is used to add air to the aeration tank. Maintenance Supervisor Horton is seeking quotes for the service.

Asphalt Repairs

Plant Manager Arnold and Maintenance Supervisor Horton discussed the need for asphalt repairs throughout the plant, specifically around the wet weather tanks, primaries, CAST Headworks, Recirculation Building, and Administration Building. Discussion was held regarding possible assistance from the cities for labor or equipment. Specifics on the proposed paving project will be gathered for future discussion.

BUDGET/PURCHASE/AUDIT

First Light Fiber: WiFi Status Update

Plant Manager Arnold reported First Light Fiber continues work to install WiFi service. First Light ordered an upgraded network switch to resolve compatibility issues. Support pricing will increase around \$33 per month.

HRP Associates Price Increase

Plant Manager Arnold noted HRP Associates conducted additional parameter testing from those listed in the original proposal for odor evaluation. The additional testing increased pricing from \$2,800 to \$4,840.

Arcadis Consolidating Funding Application

Plant Manager Arnold reported that Arcadis of New York offered to submit an Engineering Planning Grant at no cost to Environmental Facilities Corporation. The 80% grant will be used to examine various modifications or operational modes to lower plant phosphorus levels from 6 mg/L to a possible NYSDEC TMDL level as low as 1 mg/L. If approved by EFC, the engineering planning project for phosphorus removal would start in early 2025. On a motion made by Ms. Trudel, seconded by Mr. Schwartz, carried six (6) in favor, and none (0) opposed, the Board authorized for Arcadis of New York to submit an Engineering Planning Grant at no cost to Environmental Facilities Corporation to study phosphorus removal.

Authorize Bidding: Small Pickup Truck

Plant Manager Arnold requested Board approval to seek bids from NYS OGS Vehicle Marketplace for the purchase of a small pickup truck. On a motion made by Mr. Parker, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board authorized advertisement of bids for the purchase of a small pickup truck as part of the 2024 Capital Plan.

ATTACHMENTS

Resolution No. 2024-05

On a motion made Mr. Schwartz, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2024-05. *Designate Banks and Appoint Bank Account Signatories.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2024 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$307,701.11 were approved for payment on a motion made by Mr. Stover, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed.

OLD BUSINESS

Plant Manager Arnold reported the plant operators have begun adding ferrous chloride doses to the Solids Holding Tank to mitigate odors around the Administration Building. Initial results are successful.

NEW BUSINESS

City of Gloversville Request to Discharge

Plant Manager Arnold reported the City of Gloversville Department of Public Works requested to discharge one 55-gallon drum of groundwater from the former Independent Leather site. Laboratory Director Levendusky reviewed laboratory analysis of water samples from the site. On a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried six (6) in favor, and none (0) opposed, the Board granted permission for the City of Gloversville Department of Public Works to discharge to the facility one 55-gallon drum of groundwater from the former Independent Leather site located in the City of Gloversville.

EXECUTIVE SESSION

On a motion made by Ms. Trudel, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, all Board members went into executive session at 8:19 P.M. to discuss NY Public Officers Law §105:1 – (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

On a motion made by Mr. Parker, seconded by Mr. Stover, carried six (6) in favor, and none (0) opposed, the Board came out of executive session at 8:39 P.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:40 P.M. on a motion made by Ms. Trudel, seconded by Mr. Schwartz, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on Wednesday, March 13, 2024, at 6:00 P.M.

Respectfully submitted,

Eric Parker, Secretary
Gloversville-Johnstown Joint Sewer Board