CITY OF JOHNSTOWN
Office of the City Engineer
33-41 East Main Street
Johnstown, New York 12095
(518) 736-4014

- OFFICE USE ONLY -
Date: _____/_____/_____ Receipt # _____
Fee Paid: _____ Cash: ☐ Check: ☐ Credit: ☐
Signature: _____

SURPLUS MILLINGS PURCHASE REQUEST FORM

Please read before completing this form: All prospective purchasers must contact the City Engineer's Office at 518-736-4014 to confirm availability before making payment. Submission of this form does not guarantee availability or reserve material. All purchasers will be required to sign a Loading and Delivery Waiver and Acknowledgment.

Section 1 — Purchaser Information

Purchaser Name: _____

Business/Organization (if applicable): _____

Mailing Address: _____

_____

Telephone Number: _____

Email Address: _____

Section 2 — Purchase Details

Requested Quantity — select one:

☐ Cubic yards at $30.00 per cubic yard (one-yard minimum)

Quantity: _____ cubic yards

☐ Ten-wheeler load at a flat rate of $300.00 per load

Number of loads requested: _____

Requested Service — select one:

☐ Pickup by purchaser

☐ Delivery is only available for ten-wheeler loads and is subject to a $50.00, per delivery fee, within the City of Johnstown.

Requested pickup or delivery date: _____

Delivery address (if applicable): _____

Additional delivery instructions (if applicable): _____

_____

Section 3 — Purchaser Acknowledgment

I understand that this request is subject to material availability and City confirmation. I understand that payment must be made in advance at the City Clerk's Office and that all pickups must be scheduled in advance. I further understand that a City-approved waiver must be signed when City personnel load millings into my vehicle or the City delivers millings to my property.

Purchaser Name: _____ Date: _____

Purchaser Signature: _____

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AVAILABILITY CONFIRMATION

Availability: ☐Yes ☐No Confirmed by: _____

Quantity approved: _____ Total due for millings: $_____

Total due for delivery ($50/per delivery: $_____

PICKUP / DELIVERY

Payment received: ☐ Yes ☐ No

Waiver received: ☐ Yes ☐ No

☐ Pickup - Date: _____

☐ Delivery - Date: _____