Johnstown Planning Board

Council Chambers, City Hall

Wednesday, July 5, 2023 @ 4:00 p.m.

MINUTES

The proceedings of this meeting were recorded for the benefit of the City Clerk; because the minute are not a verbatim record of the proceedings, the written minutes are not a word-for-word transcript.

CALL MEETING TO ORDER – Peter Smith, Chairman

ATTENDANCE – Carrie M. Allen, City Clerk

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| --- | --- |
| [x] Peter Smith, Chairman | [x] Christopher Vose, City Engineer |
| [x] Betsy Camarra | [ ] Michael Albanese, City Attorney |
| [ ] Jason Mylott | [x] Code Enforcement  |
| [x] Terri G. Easterly | [x] Carrie Allen, City Clerk |
| [x] Chandra Cotter | [x] Scott Jeffers, Liaison |

ABESENT – Jason Mylott, Michael Albanese

APPROVE MINUTES - June 6, 2023

Motion – Betsy Camarra

Seconded – Chris Vose

Ayes: 4

Noes: 0

Abstain: 1 (Peter Smith)

Absent: 2 (Jason Mylott, Michael Albanese)

ITEM #1: Seven Brew Coffee; Route 30A / N. Comrie Avenue, Johnstown

* SITE PLAN REVIEW

Fran Taylor of Seven Brew was present to speak of the project. This will be a drive-thru only restaurant, serving only drinks. Hours will be from 5am-10pm w/ 3 shifts and approx. 55 employees. 17 x 35 sq. feet, walk in cooler, dumpster, LED lighting, 12 parking spaces for employees only.

Discussion: Smith asked if Codes and DPW are both happy with plans as presented. Both confirmed.

* PLANNING BOARD REVIEW

County referral is required. Clerk will provide information to the County.

* DECLARE LEAD AGENCY

Peter Smith stated a SEQR is required and will need to be provided to the Codes Office.

Motion – Chris Vose

Seconded – Terri Easterly

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2 (Jason Mylott, Michael Albanese)

Clerk will notify any involved agencies.

* PUBLIC HEARING

A Public Hearing needs to be scheduled; Clerk will advertise hearing for Tuesday, August 1st @ 4:00 p.m.

MOTION TO ADJOURN @ 4:10 p.m.

Motion – Betsy Camarra

Seconded – Terri Easterly

Ayes: 5

Noes: 0

Abstain: 0

Absent: 2 (Jason Mylott, Michael Albanese)

Respectfully submitted

Carrie M. Allen

City Clerk