

The Johnstown Planning Board held a meeting on July 5, 2017 at 4:02 p.m. in the Common Council Chambers, City Hall.

PRESENT:

Peter K. Smith	: Chairman
Fredrick Franko	: Board Member
Terri Easterly	: Board Member
Betsy Camarra	: Board Member
Michael Poulin	: City Attorney
Christopher Vose	: City Engineer
Bruce Heberer	: Fire Chief
Kathi Iannotti	: City Liason
Mary Jo Smith	: Deputy City Clerk

ABSENT:

George Nicholas	: Board Member
Cathy VanAlstyne	: City Clerk

Mr. Smith called the meeting to order.

PUBLIC HEARING- TAMARA DUNLAP - Mr. Smith opened the public hearing at 4:02 p.m. on the proposed addition to the dental office at 310 Jansen Ave. Mr. Smith invited comments from the public and Board. No one wished to speak, and the public hearing was closed at 4:02 p.m.

Mrs. Easterly made a motion to approve the project, seconded by Mr. Vose. Motion carried.

Minutes of the June 6, 2017 meeting were approved with a motion from Mr. Poulin and seconded by Mrs. Easterly. Motion carried.

Mr. Smith asked if anyone had any other business. Mr. Heberer said he would like to see the Planning Board amend the requirement of a ten day notice for planning proposals to be submitted. He proposed five business days, indicating that he had spoken to the City Clerk, and she thought that would be adequate time to notify all concerned. Mr. Smith said if the Clerk's office and Mr. Heberer felt they could work with the five business days, and the Planning Board felt comfortable with that, he would be fine with it. Mr. Franko said so much is done through email now that everything goes much more quickly. Mr. Heberer added that many plans also come in electronically.

Mrs. Camarra made a motion to set a minimum of five business days for applicants to have all Planning Board proposals, with the proper number of copies, filed in the Clerk's office before the Planning Board meeting. Mr. Poulin seconded. Motion carried.

Mrs. Easterly made a motion at 4:08 to adjourn the meeting, seconded by Mr. Poulin. Motion carried.

Respectfully submitted,

Mary Jo Smith  
Deputy City Clerk