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|  | City of Johnstown | | Meetings are broadcast using Facebook Live. The public is able to view the meeting from the official City of Johnstown Facebook page: City of Johnstown, New York  The proceedings of meetings are taped for the benefit of the City Clerk; the minutes are not a verbatim record of the proceedings; therefore, the minutes are not a word-for-word transcript. |
| Meeting: | Planning Board Meeting |
| Date: | Tuesday, May 7, 2024 |
| Time: | 4:00 p.m. |
| Location: | Council Chambers, City Hall |
| Presiding Officer: | Peter Smith, Chairman |

***Meeting Minutes***

* **CALL MEETING TO ORDER**
* **MEMBERS IN ATTENDANCE**

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|  | |  | PRESENT | ABSENT / EXCUSED | LATE |
| Peter Smith | | Board Member, Chairman | X |  |  |
| Chandra Cotter | | Board Member | X |  |  |
| Terri Easterly | | Board Member |  | X |  |
| Betsy Camarra | | Board Member | X |  |  |
| Roberta Thomas | | Board Member |  |  | X - Arrived at 4:02 |
| Michael M. Albanese | | Board Member, City Attorney | X |  |  |
| Christopher J. Vose | Board Member, City Engineer | |  |  | X - Arrived at 4:28 |
| Bruce Heberer | Fire Chief | | X |  |  |
| Larry O’Regan | Assistant Fire Chief | | X |  |  |
| Carrie M. Allen | City Clerk | | X |  |  |
| Scott Jeffers | Council Liaison | | X |  |  |

* [**APPROVE MINUTES**](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fcityofjohnstown.ny.gov%2Fuploads%2F8%2F3%2F9%2F2%2F83922496%2Fplanning_board_-_april_2nd_minutes.docx&wdOrigin=BROWSELINK)

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| 1. Meeting – April 2, 2024 | | | | | | |
| *Action Taken* | | | | | | |
| Motion: | Board Member | Betsy Camarra | Ayes: | 4 | Absent: | 3 (Easterly, Vose, Thomas) |
| Seconded: | Board Member | Chandra Cotter | Noes: | 0 | Abstain: | 0 |
| Discussion: | None | | | | | |

* [**ITEM #1: JAMES CHEVROLET ANSILLORY BUILDING**](https://cityofjohnstown.ny.gov/uploads/8/3/9/2/83922496/project_information_-_james_chevrolet.pdf)

**SITE PLAN REVIEW**

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| --- |
| Jeff Mancini of Shoal Creek, L.P. spoke on the project.   * Not for public use; employees would be accessing the site for detailing work * Would employee approximately 3 individuals * 5 bays for prepping, possible oil change or tire change * metal building, with storage area * sprinkler system will be installed * lighting would illuminate building only, not into the street * color would match existing James Chevrolet * Dumpster would be on southeast side with fence * One free standing sign allowed, besides directional signage * There will be an overflow structure for drainage * Will provide an erosion control plan * DOT is still looking at traffic implications from 30A entrance/exit * Entrance in to site from Rt. 67 would be right only, and right only to exit on to Rt. 67 * Utilities will tie in on Rt. 67   Roberta asked if cars will be sold from this site. Mancini stated that the reason for the additional building is to make room at the dealership for sales of electric vehicles. |

**DECLARE LEAD AGENCY**

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| --- | --- | --- | --- | --- | --- | --- |
| Motion: | Board Member | Betsy Camarra | Ayes: | 5 | Absent: | 2 (Easterly, Vose) |
| Seconded: | Board Member | Chandra Cotter | Noes: | 0 | Abstain: | 0 |
| Discussion: | None | | | | | |

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| --- |
| Fulton County Planning Board  Discussion: needs referral; project within 500’ of St. Hwy.  Involved Agencies  Discussion: send letter to Town of Johnstown, DEC, DOT  Public Hearing |
| Discussion: June 4, 2024 @ 4:00pm  -Clerk will notify County, Involved Agencies and advertise for Public Hearing |

* [**ITEM #2: BROTT LAW OFFICE**](https://cityofjohnstown.ny.gov/uploads/8/3/9/2/83922496/project_information_-_brott_law_office.pdf)

**SITE PLAN REVIEW**

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| --- | --- | --- | --- |
| Project had to come before the Board because of historical significance. Majority of work being done on inside of building.  Will be handicap accessible. Windows will be replaced with like style. Siding will remain white. Upstairs rental will remain. There will be an awning off front. | | | |
|  |  |  |  |

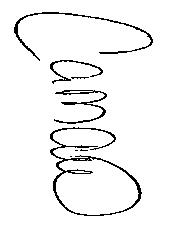
**APPROVE SITE PLAN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Motion: | Board Member | Roberta Thomas | Ayes: | 6 | Absent: | 1 (Easterly) |
| Seconded: | Board Member | Chandra Cotter | Noes: | 0 | Abstain: | 0 |
| Discussion: | None | | | | | |

* **ADJOURN**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| *Time*: 4:34pm |  |  |  |  |  | |
| Motion: | Board Member | Betsy Camarra | Ayes: | 6 | Absent: | 1 (Easterly) |
| Seconded: | Board Member | Chandra Cotter | Noes: | 0 | Abstain: | 0 |

Respectfully Submitted,



Carrie M. Allen, City Clerk