City of Johnstown

Office of the City Clerk  
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Johnstown, New York 12095

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[www.cityofjohnstown.ny.gov](http://www.cityofjohnstown.ny.gov)

OFFER TO PURCHASE CITY-OWNED PROPERTY

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| **PROPERTY OF INTEREST** | |
| Address: | SBL# (if known): |
| Amount of Offer: | |

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| **APPLICANT INFORMATION** | | |
| Name: | | Name: |
| Business Name: | | |
| Address: | | |
| Phone: ( ) | Email: | |
| Do you currently own property in the City of Johnstown  Yes  No  If yes, please give location(s) | | |
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| **PROPOSED OWNER, IF DIFFERENT THAN ABOVE** | | |
| Name: | | Name: |
| Business Name: | | |
| Address: | | |
| Phone: ( ) | Email: | |

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| **INTENDED USE** |
| Owner occupied  Rental  Business  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Is demolition planned of any structure on property?  Yes  No  If yes, explain: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **SUMMARY OF IMPROVEMENTS** List all improvements proposed to be made on the property and supply an estimate of the cost. If additional space is required, summarize work to be done on this form and attach additional sheets for detailed information. |
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| Estimated Total Costs: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **PROPOSED METHOD** Explain how improvements are to be made. This information should include (A) who will do the work (B) how the work will be completed, and (C) a statement outlining the experience of those who will do the work in this kind of project. |
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A recommendation to accept proposed offer will be made by the Common Council based on the following criteria:

1. The best use of the property.
2. Highest long-term property tax return/benefit to the City.
3. Owner-occupancy or ownership by people living in the immediate area.
4. Probability of owner to complete proposed improvements and maintain the property.
5. Benefit to neighborhood condition, appearance and property values.

I swear under penalties of perjury that I have completed this request to acquire city owned property completely and accurately. I acknowledge that this information is being provided to a public official and is a matter of public record. I also understand that the failure to complete the questions completely and accurately could result in rejection of the application, disqualification as a potential purchaser, and subject me to civil and criminal remedies.

Dated: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature