

Resolution No. 32, 2024

Council Member Miller presented the following Resolution and moved its adoption:

RENEWAL FIVE YEAR AGREEMENT WITH THE NEW YORK STATE UNIFIED COURT SYSTEM FOR COURT SECURITY SERVICES

WHEREAS, the City of Johnstown wishes to enter into a new five (5) year agreement with the New York State Unified Court System (UCS) for court security services, from April 1, 2024 through March 31, 2029; and

WHEREAS, Section I (D), of this Agreement, provides that the dates of each period of the contract term shall be established by mutual written agreement of the parties; and

WHEREAS, the initial period of this agreement covers the period beginning April 1, 2024 and ending March 31, 2025 with a total reimbursement not to exceed \$58,000.

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized and directed to execute a new five (5) year Agreement with the New York State Unified Court System for court security services, attached hereto.

| Seconded by Council Member | |
|--------------------------------|--|
| · | |
| Adopted by the following vote: | |

| | YES | NO | ABSTAIN | ABSENT |
|----------------------------------|-----------------|----|---------|--------|
| Ward 1 - Council Member Hayner | | | | |
| Ward 2 - Council Member Miller | | | | |
| Ward 3 - Council Member Parker | | | | |
| Ward 4 – Council Member Spritzer | | | | |
| Council Member-at-Large Jeffers | | | | |
| TOTALS | | | | |
| RESULT | Passed / Failed | | | |

| Adopted by the Common Council on July 15, 2024 | Resolution # , 2024 is hereby approved |
|--|--|
| Carrie M. Allen, City Clerk | Amy Praught, Mayor |



STATE OF NEW YORK UNIFIED COURT SYSTEM FOURTH JUDICIAL DISTRICT

101 STATE FARM PLACE, SUITE 100 MALTA, NEW YORK 12020 (518) 285-5099 FAX # (518) 453-8988

HON. JOSEPH A. ZAYAS Chief Administrative Judge

HON. JAMES P. MURPHY
Deputy Chief Administrative Judge
Courts Outside New York City

HON. KRIS K. SINGH District Administrative Judge Fourth Judicial District

JOANNE M. MANN
District Executive

June 18, 2024

The Honorable Amy Praught The City of Johnstown P.O. Box 160 33-41 East Main Street Johnstown, New York 12095

RE: New Five-year Security Contract between the Unified Court System and the City of

Johnstown: Contract Number - C200548

Dear Mayor Praught:

Enclosed please find a new five-year agreement to provide security services to Johnstown City Court from April 1, 2024 through March 31, 2029 with the initial period of this agreement encompassing the period beginning April 1, 2024 and ending March 31, 2025.

This agreement will be supplemented each successive state fiscal year with an amendment letter establishing a new maximum financial limit and new Appendices B and B-1, listing any changes to staffing requirements.

Please execute the two agreements by signature, in blue ink and have them acknowledged by a notary. Appendixes B and B-1 have been completed for your convenience. Appendices C, C-1 and D are essentially blank forms for utilization throughout the term of the contract. After this is done, please mail them both back to the Fourth Judicial District Office, along with a copy of the authorizing resolution. If there are any questions regarding any of the above, please contact us.

Very truly yours

Mark A. Karynin Management Analyst

Fiscal Unit

MAK/jc Encs.

cc:

The Hon. Thomas Herr, Treasurer

David F. Gilbo, Chief of Police

Chief Nicholas Nasta

Municipality: City of Johnstown Contract Number: C200548

Agreement

This Agreement, made and entered into between the NEW YORK STATE UNIFIED COURT SYSTEM (hereinafter "UCS"), 25 Beaver Street, New York, New York 10004

The City of Johnstown, 33-41 East Main Street, Johnstown, New York 12095 Specify Name and Address (hereinafter "Contractor") is for the purposes of insuring that adequate security services are available in the courts of THE CITY OF JOHNSTOWN Specify County or City

and providing for reimbursement to CONTRACTOR for furnishing these services. In consideration of the mutual promises herein contained, the parties agree that:

I. TERM OF AGREEMENT

- A. This Agreement, including attached Appendices A, B, B-1, C, C-1 and D, shall be for a term commencing on April 1, 2024 when signed by the parties and approved by all necessary government agencies and shall continue for a maximum of five (5) years, through March 31, 2029, unless terminated earlier or extended pursuant to its terms.
- B. This term shall consist of one-year periods (hereinafter "PERIOD"), each of which shall have its own maximum amount of monetary reimbursement by UCS to CONTRACTOR for that PERIOD, as provided in Section III(B)(1) of this Agreement. In addition, each PERIOD shall have its own staffing schedule, in the form of new Appendices B and B-1, to replace the Appendices B and B-1 in this Agreement or in any amendment hereto.
- C. The initial period of this Agreement shall commence on April 1, 2024 and shall terminate on March 31, 2029 and the subsequent one-year periods shall commence on the first day of April and terminate on the last day of March in each succeeding year in the term of the Agreement.
- D. The parties agree that any change in the dates of each subsequent PERIOD, as well as the maximum compensation and the new staffing schedule for that PERIOD, shall be established by the mutual written agreement of the parties. The maximum compensation for a subsequent PERIOD shall be subject to the approval of the Comptroller of the State of New York (OSC) if the maximum compensation for the applicable PERIOD exceeds the maximum compensation for the immediately preceding PERIOD by more than four percent (4%).
- E. Upon completion of the five-year term, UCS will submit to OSC a cumulative reconciliation identifying approved maximum compensation amounts and actual expenditures for each PERIOD. Upon OSC review and approval of the reconciliation, OSC will eliminate any remaining contract authority.

II. SCOPE OF CONTRACTOR'S RESPONSIBILITIES

CONTRACTOR agrees to provide security services to the designated courts set forth in APPENDIX B in accordance with the following understandings, terms and conditions:

A. NATURE OF SERVICES PROVIDED

- 1. CONTACTOR shall protect and guard the judges, nonjudicial officers and employees, trial jurors, parties, attorneys, witnesses, and the general public in the designated courts, and on the court premises, as well as the property belonging to such courts.
- 2. CONTRACTOR shall perform any additional duties necessary to provide protection and maintain security in the designated courts and on the court premises, except that UCS shall not reimburse for the guarding of prisoners, providing prisoner transportation to and from correctional or holding facilities, or moving prisoners within the courts.
- 3. CONTRACTOR agrees to abide by all policies and procedures for court security personnel established by UCS concerning the delivery of security services.
- 4. CONTRACTOR agrees that all court security training programs will be consistent with UCS policies and procedures, and that curricula for such programs will be submitted to UCS in writing for prior approval.
 - 5. CONTRACTOR shall provide such additional court security services as UCS or its designee may require.

B. OBLIGATIONS OF CONTRACTOR AND UCS

- 1. CONTRACTOR shall supply DCJS-certified, police and/or peace officer personnel within CONTRACTOR's employ as security personnel to provide security services in accordance with the provisions of Section II paragraph A above for the court or courts designated in this Agreement. All security personnel, with the exception of court attendants, employed pursuant to this Agreement (a) shall meet the physical, mental, skill and age requirements for all other police/peace officer personnel employed by the CONTRACTOR and (b) shall have satisfied all training requirements pursuant to either section 209 (q) of the General Municipal Law or section 2.30 of the Criminal Procedure Law. CONTRACTOR shall certify all police officer personnel as defined in section 1.20 of the Criminal Procedure Law and all peace officer personnel as defined in section 2.10 of the Criminal Procedure Law in the central state registry of police officers and peace officers (Registry) as required by section 845 of the Executive Law. Deputy Sheriffs certified in the Registry pursuant to their assignments by CONTRACTOR to correction officer duties may be assigned to the court security pool. The carrying of firearms by contractual security personnel is strictly prohibited unless such security personnel are certified in the Registry.
- 2. CONTRACTOR shall designate one of its security personnel as listed in Appendix B-1 to serve as Security Supervisor for CONTRACTOR. The Security Supervisor shall be responsible for the on-site administration of CONTRACTOR's security program. The responsibilities of the Security Supervisor shall include, but not be limited to, directing, supervising and monitoring the day-to-day work and conduct of security personnel supplied by CONTRACTOR pursuant to this Agreement, maintaining daily attendance records for such employees and insuring that such employees properly perform security functions in the locations to which they are assigned pursuant to subparagraph (3) below. UCS may, in its discretion, require CONTRACTOR to designate additional supervisors, according to the needs of the designated courts.
- 3. The Administrative Judge of the Judicial District, on behalf of UCS, shall designate at least one person employed by UCS to serve as Security Coordinator for UCS. The Security Coordinator shall be responsible for determining the specific security functions and locations within the designated courts to which CONTRACTOR shall assign its employees, in accordance with the needs of the designated courts as determined by the Security Coordinator. The Security Supervisor shall confer with the Security Coordinator regarding the daily staffing requirements of individual courts. The Security Coordinator shall determine the time and hours during which CONTRACTOR's employees shall be needed to furnish security services in each court and shall monitor the daily attendance records maintained by CONTRACTOR's Security Supervisors for the designated courts.
- 4. CONTRACTOR's Security Supervisor and UCS's Security Coordinator shall continually review and evaluate the security services provided by CONTRACTOR. CONTRACTOR's Security Supervisor shall consult with

and acquire the approval of the Security Coordinator or, in his/her absence, the Clerk of the Court, prior to taking any action not otherwise prohibited by the terms of this Agreement that may affect court security in the designated courts or on court premises or that may interfere with normal court operations.

C. DEPLOYMENT REQUIREMENTS

- 1. CONTRACTOR shall select and designate at least the minimum number, and not more than the maximum number, of security personnel set forth in Appendix B to a security pool maintained for the purpose of deployment to the designated courts. The minimum number of personnel for each court shall be designated exclusively to the security pool and assigned to the applicable court on a regular basis. The assignment of personnel above the minimum number and up to the maximum number shall be based upon need as determined by the UCS Security Coordinator. UCS may require CONTRACTOR to select, designate and assign additional security personnel above the maximum number set forth in Appendix B to the security pool as UCS may determine, in its discretion, are needed in the designated courts, provided that such additional security personnel shall not cause expenditures to go beyond the funding limitation for that PERIOD. Contractor shall not make any additions to the security pool without the express prior written consent of UCS. Only security personnel who are members of the security pool may be assigned by CONTRACTOR to provide court security services. All security positions to be filled by CONTRACTOR shall be listed in Appendices B and B-1 to this Agreement. Appendix B-1 shall include the title, rank and the registry to which the person filling that position is certified.
- 2. In those instances in which CONTRACTOR is to provide security services for several courts within a county or city, CONTRACTOR, as far as practicable and upon the request of the UCS, shall designate and assign the same security personnel to each court on a continuing basis. Except in cases of emergencies or requests by UCS, security personnel assigned to a specific court shall not be removed or reassigned to another court by CONTRACTOR. In the event of such emergency removal or reassignment, CONTRACTOR shall notify the Security Coordinator forthwith.
- 3. CONTRACTOR shall provide a replacement for any security personnel assigned to a court pursuant to this Agreement who is absent from his or her assigned location for any reason, unless the Security Coordinator determines that a replacement is not necessary.
- 4. CONTRACTOR shall replace any of its employees assigned to provide court security whom UCS determines is performing unsatisfactorily. UCS will participate in any appropriate disciplinary proceeding required pursuant to the appropriate collective bargaining agreement between employee and CONTRACTOR.
- 5. All additions and replacements to the security pool must meet all criteria for security personnel specified in Section II(B)(1) above. The assignment of additional and replacement security personnel who are ranking officers or officers in overtime status may be made only with the prior written consent of UCS. In the event that Contractor assigns ranking officers or officers in overtime status as additional or replacement security personnel without the prior written consent of UCS, Contractor will be reimbursed for the hours worked by such personnel as specified in Section III(B)(1)(h).

III. FINANCIAL OBLIGATIONS AND REPORTING REQUIREMENTS

A. DOCUMENTATION AND VERIFICATION

1. CONTRACTOR shall maintain, in the format prescribed in Appendices C or C-1, as applicable, a monthly log for each court in which security services are provided, indicating for each employee the number of hours worked and the hourly rate paid, together with the total amount expended for all employees assigned to provide security services. Daily sign-in and sign-out sheets also shall be maintained for each court by CONTRACTOR, in the format prescribed in Appendix D, on which shall be recorded the attendance and hours actually worked by each of CONTRACTOR's employees in that court. The daily attendance records and monthly logs must be reviewed for accuracy by the Security Supervisor and certified by the CONTRACTOR before a request for payment will be

processed by UCS.

2. Within ten (10) days after the end of each month, CONTRACTOR shall submit to UCS a voucher, in a format to be provided to CONTRACTOR by UCS, for reimbursement of monies expended by CONTRACTOR to provide court security services during the preceding month. CONTRACTOR shall sign and forward the voucher, together with copies of all monthly log sheets and daily attendance records for its employees, to: (insert name, title, and address)

New York State Unified Court System

Fourth Judicial District Administrative Office

101 State Farm Place, Suite 100

Malta, New york 12020

3. UCS, upon receiving the voucher, monthly log sheets and daily attendance records, shall review the expenditures, approve allowable costs in accordance with paragraph (B) of this section, and submit the voucher to the New York State Department of Audit and Control for payment to CONTRACTOR.

B. ALLOWABLE COSTS

- 1. UCS shall reimburse CONTRACTOR in an amount equal to allowable costs paid by CONTRACTOR for its employees who are assigned to provide security services for the designated courts pursuant to the terms of this Agreement, provided, however, that the total amount of reimbursement during the initial PERIOD of this Agreement shall not exceed \$58,000. The reimbursement not-to-exceed amount must be equal to the amount of the average annual salary and the average annual fringe benefits for employees assigned to provide security pursuant to this agreement as specified in Appendix B. The average annual salary and average annual fringe benefits must include all allowable reimbursable costs as specified in paragraph B of this section. For each subsequent one-year period, a new Appendix B and a new Appendix B-1will be submitted.
 - a. The allowable reimbursement costs for each employee assigned to the designated courts shall in no event exceed the monies paid to an employee of CONTRACTOR holding a similar title with similar time in service pursuant to a collective bargaining contract or other agreement applicable to CONTRACTOR's other law enforcement employees.
 - b. Consistent with the limitations detailed herein, reimbursable costs shall include the total costs expended monthly by CONTRACTOR for employees performing court security services pursuant to this Agreement for actual hours worked, overtime as provided in subparagraph (f) below, paid leave, fringe benefits (including uniform maintenance), pensions, and wages while in attendance at in-service training programs, as provided in subparagraph (e) below. Fringe benefit categories and their percentages shall be itemized on Appendix B for each PERIOD.
 - c. The monthly total costs set forth in subparagraph (b) above shall be based on the hourly rate for services rendered by each employee of CONTRACTOR providing security services pursuant to this Agreement, except as specified in subparagraph (h) below, and shall contain a written breakdown setting forth the portions of the hourly rate allocable to salary and the portions allocable to each fringe benefit.
 - d. Prior to the end of each PERIOD during which this Agreement is in effect, CONTRACTOR shall provide UCS with an accounting of the fringe benefits actually paid by CONTRACTOR during the prior fiscal year or PERIOD on behalf of its employees who performed services for UCS. In the event of any discrepancy between the amount of allowable fringe benefits paid by CONTRACTOR and the amount reimbursed to CONTRACTOR by UCS for these fringe benefits, the parties agree to reconcile the difference, either by CONTRACTOR refunding money to UCS or by additional payments from UCS to CONTRACTOR. Any such reconciliation must be completed by September first of each year.
 - e. CONTRACTOR may be reimbursed for an employee providing services pursuant to this Agreement while such employee is in attendance at in-service training programs only if

CONTRACTOR has received prior written approval from UCS for said employee's attendance at such training programs. In addition, UCS shall reimburse CONTRACTOR for the wages of an employee specifically hired to perform court security services for UCS pursuant to this Agreement whose initial assignment to the court security pool occurs on or after April 1, 2024, and whose assignment is: (i) in replacement of an employee who left the employ of Contractor; or (ii) pursuant to an expansion of the number of personnel in the court security pool requested by UCS; or (iii) due to other circumstances approved in advance in writing by UCS, while said employee is in attendance at up to thirty-five (35) hours of initial basic training and up to forty-seven (47) hours of initial firearms training for peace officer certification as mandated by the New York State Division of Criminal Justice Services.

- f. Overtime shall be reimbursable only when required and pre-approved in writing by UCS.
- g. The cost to CONTRACTOR for paid leave time for its employees who are assigned to provide security services for UCS pursuant to this Agreement shall be reimbursable only where such leave time actually is earned by each employee during the term of this Agreement for services in the courts. The cost of leave time shall be factored into the hourly reimbursement rate for each employee by computing the cost of paid leave on a "per hours worked" basis and adding the amount to the hourly reimbursement rate.
- h. In the event that CONTRACTOR assigns ranking officers or officers in overtime status as additional or replacement security personnel without the prior written consent of UCS, CONTRACTOR will be reimbursed for the hours worked by those employees as follows: (i) for an officer in overtime status, reimbursement will be at the officer's regular hourly rate (without overtime); and (ii) for a ranking officer, reimbursement will be at the at the hourly rate of the highest paid non-ranking officer regularly assigned to the security pool for the applicable court as set forth on Appendix B-1.
- (i) Nothing contained in subparagraphs (a) through (h) of paragraph B(1) of Section III shall increase or be construed to increase the maximum total liability of the UCS under this Agreement to an amount in excess of the maximum reimbursement amount established for any Period of this Agreement.
- 2. It is expressly understood and agreed that section III, subparagraph (B)(1) above sets forth the full extent of UCS's liability to CONTRACTOR for expenditures made by CONTRACTOR in order to fulfill the terms of this Agreement. UCS shall not be liable to CONTRACTOR for any other expenditures, including, but not limited to:
 - a. Monies expended for the guarding of prisoners, providing prisoner transportation to and from correctional or holding facilities, or moving prisoners within the courts;
 - b. Except as otherwise provided herein, monies expended in connection with the recruitment, selection and training of security personnel to be assigned to the designated courts, including, but not limited to, expenditures for administering physical or written examinations, providing initial training as mandated by the New York State Division of Criminal Justice Services in excess of thirty-five (35) hours of basic training and forty-seven (47) hours of firearms training;
 - c. Monies expended for purchasing uniforms, equipment and supplies, including but not limited to portable radios, ballistic vests, firearms and ammunition; and
 - d. Monies expended for employees who are on paid leave, except as provided in section III, subparagraphs (B)(1)(b) and (g) above.

IV. STATUS OF CONTRACTOR AND ITS EMPLOYEES

It is expressly understood and agreed as follows:

- A. CONTRACTOR's status hereunder is that of an independent contractor.
- B. No employee of CONTRACTOR is an employee of UCS. CONTRACTOR is responsible for the work, direction, compensation and personal conduct of its employees who are assigned to provide security services for courts pursuant to this Agreement.
- C. Nothing included in this section or in any other provision of this Agreement shall be construed to impose any liability upon UCS to persons or other entities employed or engaged by CONTRACTOR or its employees, servants or agents or in any other capacity, or shall make UCS liable for the acts, omissions, liabilities, obligations or taxes of any nature, including without limitation, unemployment insurance and workers' compensation, of CONTRACTOR or its employees, servants, agents or independent contractors, provided however, that to the extent any tax, unemployment insurance or workers' compensation is an allowable cost pursuant to Appendix B, UCS shall reimburse Contractor for such allowable cost.
- D. CONTRACTOR shall hold the UCS harmless from, and indemnify UCS for, all liability, losses, costs or expenses (including reasonable counsel fees) which UCS may incur by reason of:
- 1. CONTRACTOR's performance or failure to perform under this Agreement;
- 2. CONTRACTOR's breach of any term, provision, covenant, warranty or representation contained herein; and
- 3. The enforcement of this Agreement or any provision hereof.

V. EXTENSION AND TERMINATION

- A. This Agreement may be extended as provided in Section I above and by mutual written agreement of the parties.
- B. This Agreement may be terminated with or without cause by UCS upon thirty (30) days written notification to CONTRACTOR.
- C. In the event of termination, UCS shall not be liable for reimbursement for any services rendered after the effective date of termination.
- D. CONTRACTOR shall, within twenty (20) days of the effective date of termination, render a final voucher as provided in Section III (A) (2) herein for all un-reimbursed services up to effective date of termination. Nothing in this section shall be construed to, or shall, increase the total liability of UCS under this Agreement above the maximum amount of reimbursement provided in Section III (B) (1) of this Agreement.

VI. OTHER TERMS AND CONDITIONS

- A. Appendices A, B, B-1, C, C-1 and D are attached hereto and made parts hereof.
- B. The Comptroller of the State of New York and UCS shall have the right to audit the books of account of CONTRACTOR with respect to the services rendered and expenses incurred pursuant to this Agreement, and such books of account shall be open to inspection by the Comptroller and UCS at any mutually convenient time or times. Records of CONTRACTOR pertaining to, or reflecting services performed under, the Agreement shall be retained as set forth in paragraph 10 of Appendix A.
 - C. The headings used in this Agreement are for reference purposes only and are not controlling.
- D. The terms and conditions of this Agreement, together with its appendices, represent the full understanding of the parties, and no part of this Agreement may be changed without the express written consent of both parties, except as otherwise provided herein.

- E. The parties agree that each shall perform its obligations hereunder in accordance with all applicable laws, rules and regulations now or hereinafter in effect and that this Agreement shall be governed by and construed in accordance, with the laws of New York State.
- F. If any term or provision of this Agreement shall be found to be illegal or unenforceable, then that term or provision shall be deemed stricken, and the remaining provisions of this Agreement shall remain in full force and effect.
- G. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which, collectively, shall constitute one agreement. For purposes of this Agreement, fax, .pdf., or photocopied signatures shall be deemed original signatures, which may be delivered via email, and shall have the same force and effect as if written in original ink.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

| FOR: CONTRACTOR | FOR: NEW YORK STATE UNIFIED COURT SYSTEM |
|--|---|
| BY: | BY: |
| Name: Amy Praught Title: Mayor | Maureen H. McAlary, Director Division of Financial Management |
| | * |
| Approved As to Form: NYS Attorney General | Approved By: |
| | Thomas P. DiNapoli Comptroller |
| Ву: | Ву: |
| Dated: | Dated: |



Resolution No. 33, 2024

Council Member Parker presented the following Resolution and moved its adoption:

ADVERTISE FOR BIDS - RESURFACING OF CERTAIN CITY STREETS FOR STATE FISCAL YEAR 2024-25

WHEREAS, the City of Johnstown (City) needs to resurface certain city streets each year to maintain the streets in an acceptable condition; and

WHEREAS, the New York State Department of Transportation has notified the City of appropriated funding for the 2024-25 State Fiscal Year as follows:

| PROGRAM | 2024-25 APPORTIONMENT BALANCE |
|-------------------------------|-------------------------------|
| CHIPS | 473,166.04 |
| PAVE NY | 95,710.75 |
| EWR (Extreme Winter Recovery) | 61,872.30 |
| STR (State Touring Route | 1,004,440.22 |
| POP (Pave our Potholes) | 63,807.17 |
| TOTAL | 1,698,996.48 |

WHEREAS, the total funds available to the City for paving in the SFY 2024-25 is \$1,698,996.48; and

WHEREAS, the City will be providing separate specifications and bid forms for the resurfacing of city streets and ADA sidewalk ramps.

NOW, THEREFORE, BE IT

RESOLVED, that the City Clerk is hereby authorized to advertise once in the Leader-Herald, the Daily Gazette, and the New York State Contract Reporter that the City is accepting separate sealed written bids for the resurfacing of certain city streets and ADA sidewalk ramps. Specifications and Bid Forms will be available by Friday, July 19th on the city's website cityofjohnstown.ny.gov. Bids will be opened on the 13th day of August, 2024 @ 11:00 a.m. in the Conference Room, 2nd Floor of City Hall. The City hereby reserves the right to reject any, and all, bids.

| Seconded by | Council | Member, | |
|-------------|---------|---------|--|
|-------------|---------|---------|--|

| | YES | NO | ABSTAIN | ABSENT |
|----------------------------------|-----------------|----|---------|--------|
| Ward 1 – Council Member Hayner | | | | |
| Ward 2 - Council Member Miller | | | | |
| Ward 3 - Council Member Parker | | | | |
| Ward 4 – Council Member Spritzer | | | | |
| Council Member-at-Large Jeffers | | | | |
| TOTALS | | | | |
| RESULT | Passed / Failed | | | |

| Adopted by the Common Council on July 15, 2024 | Resolution # , 2024 is hereby approved |
|--|--|
| Carrie M. Allen, City Clerk | Amy Praught, Mayor |