JOHNSTOWN WATER BOARD

MEETING MINUTES

August 14, 2017

Commenced at 6:00 p.m.

Pledge of allegiance

1. ATTENDEES:

\_\_x\_­­­­­\_ George DiMarco, Vice President

\_\_x\_­­­­­\_ Scott Jeffers, Board Member

\_\_x\_­­­­­\_ Jason Hammer, Board Member

\_\_x\_­­­­­\_ John Swierzowski, Board Member (Arrived 6:15 pm)

\_\_\_\_ Vacant

\_\_x\_­­­­­\_ Michael Hlozansky, Senior Water Treatment Plant Operator

\_\_x\_­­­­­\_ Michael Poulin, City of Johnstown Attorney (Arrived 6:05 pm)

\_\_x\_­­­­­\_ Barbara Koehler, Clerk of the Board

\_\_x\_­­­­­\_ Tim Cellary, City Council Liaison

2. GUESTS:

Attorney Brian Junquera

3. FINANCIAL:

 3.1 Audit Approval – Accept Vouchers payment totaling $342,729.63.

Total for August 2017 $138,310.28 Total for June 2017 $204,419.35

A $203,460.69 of the June 2017 voucher total will be used to pay the sewer department.

We are up to date on all charges due the sewer department.

**Motion to Accept Vouchers** **for Payment** made by Hammer seconded by Jeffers.

Yeas 3 Noes 0 Absent 1 (Swierzowski late for vote)

4. PERSONNEL:

Susan Semione will start working on August 15, 2017, as a typist.

5. CORRESPONDENCE RECEIVED:

 None received

6. OLD BUSINESS:

6.1 Fulton Storage tank

• AquaStore completed installation of the cathodic protection and inspected the tank on August 1, 2017. The Water Department will be receiving a written report of inspection and a list of maintenance items that will be necessary to keep the tank in good condition.

Maylender and Cork tanks are concrete lined.

6.2 Capital Projects Review

6.2.1 Cork Center – DAM REHABILITION PROJECT

• Contractor on site and has begun removing stumps from borrow area.

Contractor is working on the dam side. They have commenced installing drainage systems at the base of the dam.

Mike Hlozansky noted that the reservoir is being lowered to assist the contractor with lessening water pressure at the site.

Larrabee reservoir will be readied to supply water if needed to supplement system

6.3 Review of minimums for Industrial users.

 • No report.

 HydroQual (company) is again drawing water for their testing purposes.

6.4 Review and revise 6 year Capital Plan.

Mr. DiMarco suggested the four (4) board members get together to discuss and create a budget. The new board members need to familiarize themselves with the budget process and approval.

6.5 Repair work at Cork Center

• We are discussing for easiest and most cost effective solution for removing the gate house building and repairing the floor.

6.6 Christman

 • Need to replace pass doors.

 • Roof project with be a capital project for 2018.

7. MOTIONS & RESOLUTIONS:

**Motion to accept minutes of July 10, 2017 meeting** made by DiMarco, seconded by Jeffers.

Yeas 3 Noes 0 Absent 1 (Swierzowski late for vote)

 **Motion to accept minutes of Aug. 11, 2017 meeting** made by Hammer, seconded by DiMarco.

Yeas 3 Noes 0 Absent 1 (Swierzowski late for vote)

**Resolution #20**, to clarify Barbara Koehler’s conditions for employment made by DiMarco, seconded by Jeffers.

Yeas 3 Noes 0 Absent 1 (Swierzowski late for vote)

8. NEW BUSINESS:

8.1 Review Water Bills for reprieve on the following individual(s):

 Melissa Britt ($45.00 Frozen meter).

 Ms. Britt claimed her meter was leaking not frozen.

Water Department Rules and Regulations state the charge for frozen meters is $45.00.

Our distribution crew stated the meter was frozen, not leaking, on March 22, 2017, the day of the repair.

The Water Board has unanimously denied Melissa Britt’s request for a reprieve on the $45.00 frozen meter charge. A denial letter will be sent out.

 Yeas 4 Noes 0 Absent 0

ADJOURNMENT:

Motion to adjourn made by Jeffers seconded by Hammer.

Meeting ended at 6:18 pm.

Yeas 4 Noes 0 Absent 0

Submitted by

Barbara Koehler

Clerk of the Water Board