**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**august 16, 2021 5:00pm**

The meeting was held at the Cork Center Reservoir; 314 County Highway 116; Johnstown.

The meeting was not broadcast using Facebook Live due to the lack of internet availability.

**CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Board President Capparello called the meeting to order at 5:00pm, followed by the Pledge of Allegiance.

**ROLL CALL**

**BOARD MEMBERS** **ATTENDEES**

Michael Capparello, Board President John Denmark, Senior Water Plant Operator

Mark Empie, Board Member Susan Miller, Water Board Clerk

George DiMarco, Board Member JoAnn Brownell, Water Department Typist

**ABSENT**

Brandon Lyon, Board VP Michael Poulin, City Attorney (date/time conflict w/City meeting)

Ralph Marotta, Board Member Bradley Hayner, Council Liaison (date/time conflict w/City meeting)

**NEW BUSINESS**

**SPEAKERS**

Marty Mazzella, TiSales President and Jason Matt, TiSales Territory Manager gave an overview of Neptune water meters. The representatives spoke regarding the American-made product which are well known for their durability and battery longevity. It was noted that Neptune water meters have a field proven 20 year radio frequency endpoint with guaranteed network connectivity and over 50% of all water utilities in the NY/New England areas are using Neptune products. Capability of readings done via an automated metering system with reads sent directly to an office computer was discussed. The speakers exited the meeting at 6:05pm.

Board Members asked questions regarding the product. It was decided that the Board would further address the issue of Neptune meters at the 09/13/21 meeting.

**WATER PLANT OPERATOR REPORT**

Senior Water Plant Operator John Denmark read a brief Monthly Report that encompassed work done from July 12th to August 13th at the reservoirs as well as work done by the distribution crew. A copy of the report is kept with the minutes as permanent record.

**FINANCIAL: DEPOSITS/EXPENSES/ACCOUNTS RECEIVABLE**

**Deposits: July 10, 2021 – August 13, 2021**

**$417,660.29**

**Expenses: July 10, 2021 – August 13, 2021**

**$29,619.80 (**excluding payroll: office/source/distribution)

**Accounts Receivable as of August 13, 2021**

**Residential $327,888.57 (1,163 outstanding accounts)**

**Industrial $308,229.27 ( 10 outstanding accounts)**

**MOTION** to approve the Deposits/Expenses/Receivables for 07/10/21 – 08/13/21 was made by Board Member DiMarco; seconded by Board Member Empie. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**FINANCIAL: INDUSTRIAL LEVIES**

**June 2021 Industrial Billing Levy**

Water $89,889.43 Sewer $173,780.70 Maintenance $6,503.76 **Total $270,173.89**

**July 2021 Industrial Billing Levy**

Water $92,388.34 Sewer $189,056.52 Maintenance $6,835.67 **Total $288,280.53**

**MOTION** to approve the June and July 2021 Industrial Billing Levy was made by Board Member Empie; seconded by Board Member DiMarco. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**PURCHASES**

**LEAK DETECTION MONITORING SERVICE**

Senior Water Plant Operator John Denmark informed the Board Members that sewer flows near Wal-Mart have doubled and water use has increased greatly. He asked for Board approval to hire Eastern NY Leak Detectors to walk the water lines throughout the City at a cost of $1,200/daily for two days. He noted it was essential to find water leaks early before they manifest and would report the findings at the next Water Board meeting.

**MOTION** to hire Eastern NY Leak Detectors for two days was made by Board Member DiMarco; seconded by Board President Capparello. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**PUMP FOR CORK CENTER RESERVOIR**

Senior Water Plant Operator Denmark distributed paperwork from USA Blue Book for the emergency purchase of a 3HP pump for the Cork Center Reservoir at a cost of $2,300 which would replace one that is obsolete.

**MOTION** to authorize the purchase of a replacement 3HP pump made by Board Member DiMarco; seconded by Board Member Empie. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**APPROVAL OF MINUTES**

**MOTION** to approve the meeting minutes of the Regular Meeting of July 12, 2021 was made by Board Member DiMarco; seconded by Board Member Empie. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**PUBLIC ANNOUNCEMENTS**

The next Regular Water Board meeting will be held on Monday, September 13th, 2021 at 6:00 pm at the Water Department Office.

**ADJOURNMENT**

**MOTION** to adjourn the meeting at 6:30pm was made by Board Member Empie; seconded by Board President Capparello. **Ayes: 3 Nays: 0 Abstain: 0 Absent: 2**

**TOUR OF CORK CENTER RESERVOIR**

Senior Water Plant Operator Denmark provided a tour of the Cork Center Reservoir building, grounds, gate house, water storage tank and the sand washing machine.

The tour was immensely informative and enjoyed by all.

Respectfully submitted by:

Susan Miller, Water Board Clerk