**JOHNSTOWN WATER BOARD**

**Meeting Minutes**

**December 14, 2020 6:00 pm**

 The meeting was held in the City of Johnstown Council Chambers located on the second floor of City Hall.

Due to COVID-19, the meeting was closed to the public. The meeting was broadcast using Facebook Live

on the “Johnstown Water Department” Facebook page.

 **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

 Board President Capparello called the meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

**ROLL CALL**

BOARD MEMBERS ATTENDEES

Michael Capparello, Board President Susan Miller, Water Department Typist

Brandon Lyon, Board Vice President Michael Poulin, City of Johnstown Attorney

Mark Empie, Board Member Bradley Hayner, City Council Liaison

Ralph Marotta, Board Member

George DiMarco, Board Member

**NEW BUSINESS**

**PURCHASES**

**MOTION** authorizing the purchase of a Booster Pump for the Cork Reservoir from USA Bluebook in the amount of $1,667 was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** authorizing the purchase of a Chlorine System for the Cork Reservoir from Avanti System in the amount of $2,000 was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** authorizing the purchase of an Actuator Motor for the Route 67 Valve from General Control Systems (GCS) in the amount of $2,625 was made by Board Member DiMarco; seconded by Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** authorizing the purchase of a Flow Transmitter for the Christman Reservoir from Aqua Logics in the amount of $2,985 was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** authorizing the purchase of a SCADA System for the Christman Reservoir from General Control Systems (GCS) in the amount of $7,000 was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**RESOLUTIONS**

**Resolution 28-2020 authorizing Out-of-Title Pay for the Typist**

**Motion** was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**Resolution 29-2020 authorizing a Budget Modification**

**Motion** was made by Board Member Lyon; seconded by Board Member Marotta.

**Ayes: 5 Nays: 0 Absent: 0**

**APPROVAL OF MINUTES**

**MOTION** to approve the meeting minutes of November 23, 2020 Regular Meeting and November 30, 2020 Special Meeting was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

City Liaison Bradley Hayner referenced the accuracy of a recent newspaper article and radio show that stated the Water Department would be adding seven positions in the 2021 budget.

Board President Capparello advised the information provided in the referenced media sources was inaccurate and misleading. He advised that the Department currently has the following **CSEA Union positions filled**: Senior Water Treatment Plant Operator, Working Supervisor, Heavy Equipment Operator (HEO), Motor Equipment Operator (MEO), and five Laborers. **Filled non-union positions** **consists of:** a Typist. The total of current Water Department employees is ten. He clarified that the **2021 Water Department Budget has vacancies in CSEA Union positions for:** Water Plant Operator, Water Plant Trainee (Title can be added per Contract/Board would like to add two), HEO and MEO. **Vacancies in non-union positions consist of:** a Clerk and a Superintendent. The Clerk position will be filled at the 2021 Organizational Meeting. **He concluded that any vacancies would be filled on an as needed basis.**

**PUBLIC ANNOUNCEMENTS**

Water Board Organizational meeting will be held Monday, January 4th, 2021 at 6:00 pm.

Next Regular Water Board meeting will be held Monday, January 11th, 2021 at 6:00 pm.

**EXECUTIVE SESSION**

**MOTION** to go into Executive Session at 6:14pm to “discuss information relating to current or future investigation or prosecution of a criminal offense” was made by Board President Capparello; seconded by Board Member Empie.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** allowing City Attorney Poulin to be present in the Executive Session was made by Board President Capparello; seconded by Board Member Empie.

**Ayes: 5 Nays: 0 Absent: 0**

**MOTION** to exit the Executive Session at 6:46pm was made by Board President Capparello; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

**BACK IN REGULAR SESSION**

Board Member DiMarco advised the Board that he was working with GPI Engineer John Rizzo regarding providing an updated proposal for Phase II of the Cork Center Reservoir Rehabilitation Project. He noted that this information should be available for the January Regular Board Meeting.

**ADJOURNMENT**

**MOTION** to adjourn the meeting at 6:56pm was made by Board Member DiMarco; seconded by Board Vice President Lyon.

**Ayes: 5 Nays: 0 Absent: 0**

Respectfully submitted by:

Susan Miller, Water Department Typist