**JOHNSTOWN WATER BOARD**

**MEETING MINUTES**

**june 14, 2021 5:30 pm**

 The meeting was held at the City of Johnstown Water Department conference room.

Due to COVID-19, the meeting was closed to the public. The meeting was broadcast using Facebook Live

on the “Johnstown Water Department” Facebook page.

 **CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

 Board President Capparello called the meeting to order at 5:30 pm, followed by the Pledge of Allegiance.

**ROLL CALL**

BOARD MEMBERS ATTENDEES

Michael Capparello, Board President Susan Miller, Water Board Clerk

Brandon Lyon, Board Vice President

Ralph Marotta, Board Member ATTENDANCE VIA CALL IN

Mark Empie, Board Member Michael Poulin, City Attorney

George DiMarco, Board Member Bradley Hayner, Common Council Liaison

**EXECUTIVE SESSION**

Board President Capparello made a **Motion** at 5:30pmto go into Executive Session for discussions regarding proposed, pending, or current litigation; seconded by Board Member DiMarco.

Board Present Capparello made a **Motion** for Clerk of the Water Board Miller and Attorney Bryan Goldberger to be present in the Executive Session; seconded by Board Member DiMarco.

Attorney Goldberger exited the meeting at 6:05pm.

Board Present Capparello made a **Motion** at 6:22pm to end the Executive Session; seconded by Board Member DiMarco.

The regular meeting resumed at 6:22pm.

**NEW BUSINESS**

**WATER PLANT OPERATOR REPORT**

Board President Capparello read a brief monthly report from Senior Water Plant Operator John Denmark. The report referenced a synopsis from May 3, 2021 – June 11, 2021 of activities occurring at the reservoirs as well as work done by the distribution crew. A copy of the report is kept with the minutes as permanent record.

**FINANCIAL**

**Deposits: May 17, 2021 – June 14, 2021 Expenses: May 17, 2021 – June 14, 2021**

**$409,325.53 $31,240.45 (**excluding payroll: office/source/distribution)

**MOTION** to approve the Deposits and Expenses for 05/17/21 – 06/14/21 was made by Board Member Lyon; seconded by Board Member Empie. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**May 2021 Residential Billing Levy**  1890 customers billed

Water $248,898.17 Sewer $161,883.43 Maintenance $17,132.73 **Total $427,914.33**

**MOTION** to approve the May 2021 Residential Billing Levy was made by Water Board Member DiMarco; seconded by Board Member Empie. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**PROPOSED RATE INCREASE**

Board President Capparello advised that the last time the Water Board passed a rate increase was on 11/10/14. He noted that a Committee consisting of Board Members Empie and DiMarco reviewed various rate increases for residential and industrial customers and recommended the following:

First 200,000 cubic feet from $2.78 to $3.78 per 100 cubic feet

Over 200,000 cubic feet from $2.05 to $3.05 per 100 cubic feet

Minimum six month bill from $55.60 to $75.60 up to 2,000 cubic feet

**MOTION** to approve the recommended rate increases effective with the July/August monthly and semi-annual billings was made by Water Board President Capparello; seconded by Board Member Marotta.

 **Ayes: 4 Nays: 0 Abstain: 1 (Lyon) Absent: 0**

**PURCHASE FOR MAYLANDER STORAGE TANK**

Board President Capparello asked the Board Members if they had any questions regarding the proposed purchase requested by Senior Water Plant Operator John Denmark for a Rosemount Electromagnetic Flowmeter with Remote Display along with a Mag Meter Cable for Transmitter to Flow Tube for the Maylander storage tank at a cost not to exceed $4,600.

No questions were asked.

**MOTION** to approve the purchase of a Rosemount Electromagnetic Flowmeter with Remote Display along with a Mag Meter Cable for Transmitter to Flow Tube for the Maylander storage tank was made by Board Member DiMarco; seconded by Board Vice President Lyon. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**BONDING**

Board President Capparello advised the Board of a conversation he had with City Treasurer Gifford noting the anticipated $7.3M bonding timeline. He noted that the Common Council may vote on finalized numbers to submit for bonding requests for City Departments and the Water Department at their meeting on June 21, 2021.

**APPROVAL OF MINUTES**

**MOTION** to approve the meeting minutes of the Regular Meeting of May 17, 2021 was made by Board Vice President Lyon; seconded by Board Member Empie. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

**PUBLIC ANNOUNCEMENTS**

The next Regular Water Board meeting will be held on Monday, July 12, 2021 at 6:00 pm.

**ADJOURNMENT**

**MOTION** to adjourn the meeting at 6:34pm was made by Board Member Marotta; seconded by Board Member Empie. **Ayes: 5 Nays: 0 Abstain: 0 Absent: 0**

Respectfully submitted by:

Susan Miller, Water Board Clerk